

Office of the Chief District Medical Officer Nayagarh District
Deptt. of Health & Family Welfare, Govt. of Odisha
Advt. No. 2662/dated. 27.6.2013

Contractual Appointment

Applications in the prescribed proforma are invited from eligible candidates for following posts under the Chief District Medical Officer, Nayagarh District to be filled on contractual basis with monthly remuneration mentioned against each of the post.

The Candidates must not be below the age of 21 years or above 32 years as on 1.6.2013. The upper age limit shall be relaxed by 5 years in case of SC & ST & SEBC candidates, and 10 years in case of physically handicapped / Ex- Serviceman candidates. Age relaxation is however applicable in respect of one category only. The ORV Act and Rule will be applicable for these contractual recruitment.

| Sl.No | Name of the Post | Vacancy | Remuneration | Qualification |
|-------|--------------------------------|------------------------------------|--------------|--|
| 1 | Staff Nurse 14Nos | ST-3 SC-02 UR-05 SEBC-04 | Rs.5,200/- | Diploma in GNM course/ B.SC. Nursing. Should have passed from a institute, recognised by INC. Candidates must be registered under Orissa Nursing Council. |
| 2 | Radiographer 02Nos | ST-1 SC-0 UR-1 SEBC-0 | Rs.5,200/- | Diploma in Medical Radiation Technology (DMRT) courses from any of 3 (three) Medical College & Hospitals or from any other AICTE approved Institute. |
| 3 | Laboratory Technician 04Nos | ST-01 SC-01 UR-01 SEBC-01 | Rs.5,200/- | Diploma in Medical Laboratory Technology (DMLT)Course from any of 3 (three) Medical College & Hospitals of the state or from any other AICTE approved Institute. |
| 4 | MPHW (F) 38Nos | ST-10 SC-06 UR-12 SEBC-10 | Rs.5,200/- | MPHW(F) training courses from the Govt. ANM training centre or any other approved by the Indian Nursing Council & the candidates must be registered under Odisha Nursing Council . |

The appointment is purely temporary and may be terminated at any time without assigning any reason thereof. Selection will be made on merit basis as per marks obtained in the examination of required qualification. No additional weightage will be given for higher qualification . Candidates, who are already working in Health Department either on regular or contractual basis, have to apply through proper channel.

Application form and details can be downloaded from the district website i.e www.nayagarh.nic.in. Interested candidates fulfilling the eligibility criteria mentioned above are to apply in prescribed application format to the undersigned by Registered post / Speed Post / Courier on or before 15.7.2013 . The envelope containing the application should be super scribed with the name of the post applied for. Incomplete application or application received after due date shall be rejected. Authority shall not be held responsible for the postal delay.

List of short listed candidates will be published on District Website on 20.7.2013 & the last date of receiving objection ,if any is 22.7.2013. (If any candidate is found to have suppressed any material, information or furnished false information / documents, his / her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated forthwith. Candidates who have been disengaged previously on administrative ground such as disobedience / poor

performance / misbehavior / criminal activity etc, are not eligible to apply. No personal correspondences/ enquiry will be entertained in this matter. Canvassing in any form will render the candidate to be disqualified for the post.

The undersigned reserves the right to reject any or all the applications and modify / cancel the advertisement without assigning any reason thereof.

**Chief District Medical Officer
Nayagarh**

Procedure for recruitment of Paramedics in different Districts

1. The CDMO of the district will take up an exercise to calculate the exact number of newly sanctioned posts & posts lying vacant previously in respect of paramedics such as Staff Nurse, Radiographer, Laboratory Technician, MPHW (M), MPHW (F) and Pharmacist

2. The no. of posts to be advertised for each category like ST/ SC / SEBC/ UR should be worked out separately as per the provision of ORV Act & Rule and the circular / instructions issued thereon. **This should be got vetted by the DWO of concerned district.**

All connected / related cases / interim /administrative /court orders should be examined and wherever felt necessary, views of the APP / PP should be taken. Thereafter, necessary advertisement shall be released by the CDMO on **27.6.2013**. Advertisement shall be published in two widely circulated Odia dailies. Last date of receipt of application will be on **15.7.2013**.

3. Applications received on each day by the authorised staff shall be diarized on the same day and handed over to the DPM of NRHM. The DPM along with the authorized staff shall get the details of each application entered in the computer as per the following format on the next day . The DPM / staff shall ensure safe custody of all applications received .The CDMO should take stock of the position every day.

4. The entire process will be conducted under Supervision of CDMO. The scrutiny will be made by a Committee. The CDMO is to constitute the committee & supervise its work on daily basis.

Database Format :

| SI No. | Name | Address | Date of Birth | Category (SC/ ST/ SEBC/UR) | Qualification | Acquired Body with Whom registered (with Red. No. & Year) | Experience if any | Remark (Document wanting/ found shortage) |
|--------|------|---------|---------------|----------------------------|---------------|---|-------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | | | | | | | | |

(It is only indicative, CDMOs can develop their own format)

5. Basing on the Database prepared and as per the eligibility criteria given in the advertisement, candidates found suitable shall be shortlisted by the Scrutinizing Committee constituted by CDMO. In the event of any doubt with regard to the qualification, approval status of any institution etc, the Jt. Director of Medical Education and Training (Ph. No. 9439991170) and / or Jt.DHS-cum-Team Leader SHRMU (Ph. No. 9439990188) should be consulted . This process will be completed by **20.7.2013**.

6. Thereafter, merit list for each category of posts shall be prepared and the same shall be approved by the Selection Committee headed by the CDMO . The merit list will be prepared basing on the marks obtained by the candidate in the qualifying examination. No weightage will be given for higher qualification . In case of candidates securing equal marks, seniority of age will be taken into consideration . This process will be completed by **20.7.2013**.

7. Thereafter, the merit list drawn up shall be web- hoisted for wide publication and inviting objections, if any. For the purpose 2 (two) days time shall be given. Objection received if any, shall be disposed off by **22.7.2013**.

8. The entire selection list shall be approved by the Collector-cum-Chairman, EC, ZSS . This process will be completed by **25.7.2013**.

9. Candidates, twice the number of vacancies of each category of post as per the merit list will be called for certificate verification . This process will be completed by **29.7.2013**.

10. Issue of appointment order after observing due process will be completed latest by **30.7.2013** .

11. The final list of selected candidates shall be valid only for a period of 1 (One) year from the date of its approval by the Collector-cum- Chairman , EC, ZSS.

APPLICATION FORM

| Advertisement No. | | | | | | | | |
|--|-------------|----------------------------|---|--|---------------|------------|--|---------|
| | | | | Photograph | | | | |
| Name of the Post | | | | | | | | |
| 1. Name of the Candidate (In Block Letters): | | | | | | | | |
| 2. Father's Name: | | | | | | | | |
| 3. Date of Birth: | | 4. District of Domicile: | | 5. Sex: | | | | |
| 6. Age as on | | | | | | | | |
| 7. Please mention if SC / ST / SEBC / UR :- | | | 8. Whether Ex-Serviceman / Physically Handicapped / Sports Man :- | | | | | |
| 9. Present Contact Address: | | | 10. Contact Telephone / Mobile No:- | | | | | |
| Permanent Contact Address: | | | | | | | | |
| 10. Email Address: | | | | | | | | |
| 11. Valid Employment Registration No. and Name of the Employment Exchange: | | | | | | | | |
| 12. Languages spoken/written: | | | | | | | | |
| 13. Academic and Professional Qualification details: | | | | | | | | |
| Sl. No. | Exam Passed | Name of Board / University | Year of passing | Marks (excluding 4 th optional) | | | Duration of Course (Full time / Part time) | Remarks |
| | | | | Full Marks | Marks Secured | % of Marks | | |
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DECLARATION BY THE CANDIDATE

I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment is liable to be rejected / terminated. I also declare that I have never been disengaged from service previously on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc.

Further, I undertake that I shall produce all original certificates / documents in support of the above information at the time of interview / certificate verification.

Date:

Place:

Full Signature of the Applicant

Documents to be attached: Candidates are required to attach the following documents along with the application form.

1. One attested recent passport size colour photograph duly pasted at the designated space.
2. Attested copies of mark sheet and certificate (Technical Qualification).
3. Attested copy of H.S.C or equivalent mark sheet and certificate. (Proof of age)
4. Attested copy of Registration Certificate.
5. Attested copy of recent valid Caste Certificate issued by the competent Revenue Authority (for SC / ST / SEBC candidates).
6. Attested copy of recent valid Residence Certificate issued by the competent Authority (Issued within 6 months to the date of advertisement).
7. Attested copy of valid employment registration certificate.
8. One self addressed envelope (size 24"x10") with postage stamp of Rs. 25/- affixed on it.