VISAKHAPATNAM PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
VISAKHAPATNAM-530035

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No. ICME/MOF/E-II/B/ **Dt. 07-09-2013**

NOTIFICATION

Applications are invited from the eligible candidates in the prescribed proforma for engaging as Trade Apprentices under Apprenticeship Act 1961 in the following designated trades in the Mechanical Electrical & Engineering Department, Visakhapatnam Port Trust.

Sl. No.	Trade	No. of placements	Period of Training	Qualifications prescribed
1.	Welder	17	1 year	Passed ITI in the trade of Welder.
2.	Electrician	25	1 year	Passed ITI in the trade of Electrician.
3.	Fitter	30	1 year	Passed ITI in the trade of Fitter.
4.	Mechanic (Motor Vehicle)	15	1 year	Passed ITI in the trade of Mechanic (Motor Vehicle)
5.	Machinist	05	1 year	Passed ITI in the trade of Machinist.
6.	Carpenter	04	2 years	Passed ITI in the trade of Carpenter.
7.	Refrigeration and Air Conditioning Mechanic	01	1 year	Passed ITI in the trade of Refrigeration and Air Conditioning Mechanic.
8.	Electronics Mechanic	02	1 year	Passed ITI in the trade of Electronic Mechanic.
Total		99		

AGE: **Should have completed minimum 14 (fourteen) years of age as on 31.08.2013.**
NB: The applications now invited will be utilised for future training placements also, if necessary.

RESERVATION: **The reservation of training placements for the Scheduled Castes, Scheduled Tribes and Other Backward Classes is at a ratio of 1:8, 1:20 and 1: 4 respectively on the basis of total number of placements in terms of Apprentices Act, 1961.**

PAYMENT OF STIPEND TO APPRENTICES:

a) During the first year of training : Rs. 1490/- per month. (as applicable)
b) During the second year of training : Rs 1700/- per month. (as applicable)
c) During the third year of training : Rs. 1970/- per month. (as applicable)

MODE AND CRITERIA OF ENGAGEMENT OF APPPRENTICES:

a) Engagement of Trade Apprentices will be made purely on merit, on the basis of aggregate marks obtained by the candidate in ITI.
b) Preference will be given to the children of VPT Employees: In the ratio of 4:1:1 i.e. 4 for VPT, 1 for CHD and 1 for Outsiders. Again out of the ratio of 4 for the children of port employees the sub-ratio of 2:1:1 will be followed to the children of deceased employees/medically invalidated & superannuated employees/serving employees respectively.
c) Those who are short-listed basing on merit of marks secured in the qualifying exams will only be called for certificates verification.
d) The trades will be allotted to the candidates at the discretion of the Head of the Department.

SUBMISSION OF APPLICATIONS:

a) The filled in applications in the prescribed proforma with latest passport size photo along with necessary certificates duly attested by a Gazetted Officer shall be submitted to the Chief Mechanical Engineer, Visakhapatnam Port Trust, Visakhapatnam-530 035 either by post or in person on or before 30.09.2013 by 4.30 p.m.
b) Incomplete applications or applications submitted without attested copies of relevant certificates will not be considered.
c) The SC/ST/OBC candidates should furnish the latest prescribed community certificate signed by the competent authority not below the rank of M.R.O.

LAST DATE: 30.09.2013

Full details of the Notification/proforma alongwith relevant information is available in our web site www.vizagport.com. The proforma of application can be downloaded from the website.

CHIEF MECHANICAL ENGINEER

Copy to: Secretary/VPT for information and necessary action. He is requested to arrange to publish the above said notification in brief in the leading News Papers for wide publicity.
Encl:- As above (5 copiies).
Copy to: Director (R & P) to display the above notification along with enclosures in our website till 30.09.2013.
Copy to: FA & CAO/ Secretary/Director (R&P)/C.E/T.M/D.C/C.M.O/C.V.O
Copy to: Traffic Manager, Cargo Handling Division (6 copies each).
Copy to: All Section Officers under CME. (5 copies each).

It is requested to give wide publicity to the above said notification amongst the employees and display the same in the Notice Boards and also they are requested to forward the applications of the children of working/retired/deceased employees those who applied for the same under their control to the office of the Chief Mechanical Engineer/VPT on or before the last date (i.e.30.09.2013), duly verified at your end.
Copy to: The General Secretary, VH&PW Union, D.No. 26-26-27,Bhadra Murthy, Sarma Bhavan, Visakhapatnam-530 001.
Copy to: The General Secretary, VPE Union, Dharma Sakthibhavan, D.No. 126-15-204, Visakhapatnam-530 001.
Copy to: The General Secretary, NTPE Union, D.No. 30-16-18, Park Corner, Dabagardens, Visakhapatnam-530 001.
Copy to: The General Secretary, Visakhapatnam Port & Dock Workers Union, Door No.45-40-2, Near Venugopalaswamy Temple, Akkayyapalem Main Road, Visakhapatnam-530016.
Copy to: The General Secretary, Janata Port & Dock Employees Union, D.No. 21-30-18, Punja Junction, Chengalaraopet, Visakhapatnam-530001.
Copy to: The General Secretary, Visakhapatnam Port Trust Staff Association, D.No.33-4-23, Nerella Koneru Street, Allipuram, Visakhapatnam-16.
Copy to: The General Secretary, Port and Dock Employees Association, Rama Padma Nilayam, D.No.14-25-32 (A) (upstairs) Dandu Bazaar, Maharanipet, Visakhapatnam-530002.
Copy to: The General Secretary, United Port & Dock Employees Union, D. No. 28-6-8, Near Jagadamba, Visakhapatnam –20.
Encl:- 5 copies.

Copy to: Notice Boards.

VISAKHAPATNAM PORT TRUST
MECHANICAL ENGINEERING DEPARTMENT
VISAKHAPATNAM-530035.

(for Office use only)

Registration No. Date Marks rcentage

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APPLICATION FOR ENGAGING AS TRADE APPRENTICES UNDER APPRENTICES ACT, 1961 IN MECHANICAL ENGINEERING DEPARTMENT OF VISAKHAPATNAM PORT TRUST.

Affix recent pass port size photo duly attested by the Gazetted officer

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(To be filled by the candidate in his/her own handwriting)

1.	Name in full: (In capital letter)					
2.	Father's Name:					
3.	Are you a son/daughter of a working/retired/ deceased employee of (Tick in appropriate box)	(A) V.P.T	(B) C.H.D.	© Outsiders		
4.	If either (A) or (B) is yes, furnish the particulars of parent. (*) Should forward application through respective department/section office in which parent working/worked.	Name of the employee:				
		Designation:				
		Deceased	Retired	Working		
		(Strikeout which is not applicable) Date of Death/ Retirement:				
		Section:				
		Department:				
		Employee No:				
		P.P.O No. (In case of pensioners)				
5.	Postal Address for communication:	Door No:				
		Street:				
		Village:				
		Town:				
		Pin No.				
		District:				
6.	Phone No:					
7.	Date of Birth & Age					
8.	Whether pass in ITI.					
9.	Marks obtained in the ITI.	Max. Marks	Marks obtained	% Marks		
10.	Month & Year of passing:	Month:	Year:			
11.	Sex (Tick in appropriate box)	Male	Female			
12.	Community (Tick in appropriate box and enclose attested copy of caste certificate)	Schedule Caste	Schedule Tribe	Other Backward Classes	Others	
13	Identification marks:	i)				
		ii)				

(SIGNATURE OF THE CANDIDATE)

DECLARATION

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue at any stage of engagement or thereafter shall disqualify me for the engagement of trade apprenticeship training or I shall be liable for any other action under the extant rules.

Place:
Date:

(SIGNATURE OF THE CANDIDATE)

Enclosures:
1.Attested copy of educational certificate (i.e. ITI with Marks Sheet)
2.Attested copy of date of birth certificate.
3.Attested copy of caste certificate.

INSTRUCTIONS TO THE CANDIDATE.

1.The candidates shall submit their application in the prescribed proforma only.
2.The candidate in his/her own handwriting shall fill applications in English.
3.Filled in application forms should reach the Chief Mechanical Engineer, Visakhapatnam Port Trust, Visakhapatnam-530035 on or before 30.09.2013 at 4.30 p.m. on either by post or in person.
4.The working/retired/deceased employees of Visakhapatnam Port Trust & Cargo Handling Department should submit the applications of their children to the CME/VPT through their respective Heads of Departments/Section Offices invariably.
5.The candidate should submit his application along with relevant enclosure viz. proof of age, marks sheet, caste certificate etc., duly attested by a Gazetted Officer invariably. The applications, which do not contain the relevant attested copies of the certificates, will be summarily rejected.
6.Applications of the candidates who furnish incorrect information or enclose false/incorrect certificate shall stand rejected automatically.
7.The last date for receipt of applications is 30.09.2013 at 4.30 p.m.

(*) N.B: The application should be routed through the department concerned, in case of the children of working/retired/ deceased employees of V.P.T/C.H.D.

Endt.No. Dt. . .2013.

Forwarded the application of Sri/Kum……son/daughter of Sri/Smt……(Emp.No.)……..(Design)……..(working/retired/expired) (Dept/Sec)……..to the C.M.E/VPT duly verified the details furnished at Col.No.3 and 4 of the application form with our office records and found correct.

(SIGNATURE OF THE OFFICER)
STAMP.