

HEADQUARTERS GOA NAVAL AREA,
VASCO-DA-GAMA, GOA

1. Applications for the following posts as sanctioned for Headquarters, Goa Naval Area, are invited in the prescribed format from the candidates (Indian citizens only) who fulfill the prescribed criteria as given below:-

Sl. No.	Post	Number of Posts (Subject to Variation)					Essential/Desirable Qualification AND/OR Experience, Age limit and Pay Scale
		SC	ST	OBC	UR	TOTAL	
1.	Chargeman (Aviation Engineering) Group 'C' Non-Industrial	-	-	01	01	02	<u>Essential</u> (a) Should have held the rank of Petty Officer or equivalent and have seven year service/experience as such in the appropriate technical branch of the Army, Navy, or Air force. OR (b) Diploma in Aeronautical or Electrical or Mechanical or Telecommunication or automobile Engineering. OR (c) Matriculation with approved apprenticeship and 5 years experience in the trade. (d) Age limit 18 to 30 years (for Govt. servant 35 years) (e) Scale of pay PB-2 Rs.9300-34800 with Grade Pay Rs.4200 Note: Qualifications regarding experience is/are relaxable at the discretion of the Appointing Authority in case of candidates belonging to the Scheduled Caste and Scheduled Tribes if at any stage of selection, the Appointing Authority is of opinion that sufficient number of candidates from these communities are not likely to be available to fill up the vacancies reserved for them.
2.	Chargeman (Aviation Radio) Group 'C' Non-Industrial	01	-	-	01	02	
3.	Chargeman (Aviation Elect) Group 'C' Non-Industrial	-	01	-	01	02	

4.	Skilled (Aviation Engineering) Group 'C' Industrial	01	-	02	03	06	<u>Essential</u> The candidate should have held the rank of Seaman-I or equivalent with 03 years service in the appropriate technical branch of the Army, Navy or Air force OR (a) Matriculation or equivalent. (b) Should have completed approved apprenticeship/certificate from a recognized Industrial Training Institute or equivalent in the appropriate / akin field or trade OR 02 years service/experience in the trade (c) Age limit 18 to 30 years (for Govt. servant 35 years) (d) Pay Scale Rs.5200-20200 with Grade Pay of Rs.1900 Note: (i) The candidate must qualify the Aircraft Familiarization Test conducted by a Local Board of Officers within the period of probation. (ii) Qualifications regarding experience is/are relaxable at the discretion of the Appointing Authority in case of candidates belonging to the Scheduled Caste and Scheduled Tribes if at any stage of selection, the Appointing Authority is of opinion that sufficient number of candidates from these communities are not likely to be available to fill up the vacancies reserved for them.
5.	Skilled (Aviation Radio) Group 'C' Industrial	-	01	01	03	05	
6.	Skilled (Aviation Elect) Group 'C' Industrial	01		01	04	06	
7.	Slinger (Skilled) Group 'C' Industrial	-	-	-	01	01	<u>Essential</u> (a) Matriculation or equivalent from recognized Institute/Board with knowledge of English. (b) Should, have completed Apprenticeship Training (Holding National Apprenticeship Certificate in the relevant trade issued by National Council of Vocational Training). OR
8.	Painter (SK) Group 'C' Industrial	-	-	-	02	02	
9.	Auto Fitter (Skilled) Group 'C' Industrial	01	01	01	01	04	
10.	Machinist (Skilled) Group 'C' Industrial	-	-	-	01	01	

11.	Upholster (Skilled) Group 'C' Industrial	-	-	01	01	02	<p>(c) Mechanic or equivalent with 02 years regular active service in the appropriate Technical Branch of Army, Navy or Air Force.</p> <p>(d) Age limit: 18 to 25 years. (Relaxable for Government servants up to 35 years).</p> <p>(e) Pay Scale Rs.5200-20200 with Grade Pay of Rs.1900</p> <p>(Note: Qualifications are relaxable at the discretion of the Appointing Authority in the case of candidates otherwise well qualified).</p>
12.	Blacksmith (Skilled) Group 'C' Industrial	-	-	-	01	01	
13.	Fitter Auto (Elect) (Skilled) Group 'C' Industrial	-	-	-	01	01	
14.	Tin/Copper Smith (SK) Group 'C' Industrial	-	-	-	02	02	
15.	ICE Fitter (Skilled) Group 'C' Industrial	-	-	-	02	02	
16.	Shipwright (Skilled) (Erstwhile Carpenter) Group 'C' Industrial	-	01	01	01	03	
17.	Lister Operator (Skilled) Group 'C' Industrial	-	-	-	01	01	
18.	Fork Lift Operator (Skilled) Group 'C' Industrial	-	-	-	01	01	
19.	ICE Fitter Crane (Erstwhile Crane Operator) (Skilled) Group 'C' Industrial	01	01	01	02	05	
20.	Tractor Driver (Skilled) Group 'C' Industrial	-	-	-	01	01	<p>Essential</p> <p>(a) Matriculation or equivalent from a recognized Board/ Institution</p> <p>(b) Must possess valid driving license for heavy vehicles (HMV).</p> <p>(c) Two years-experience as Motor Transport Driver.</p> <p>(d) Age limit : 18 to 30 years (for Govt. servant upto 35 years)</p> <p>(e) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1900</p>
21.	MTS (Multi Tasking Staff) (Erstwhile Unskilled Labourer) Group 'C' Industrial	06	-	10	11	27	<p>Essential</p> <p>(a) Matriculation or equivalent from a recognized board / institution.</p> <p>(b) Age limit: 18 to 25 years (relaxable upto 35 years for Govt. servants)</p> <p>(c) Scale of Pay: 5200-20200 Grade Pay 1800 (PB-I)</p>

22.	Stenographer Group 'C' Ministerial	-	-	-	01	01	Essential (a) 12 th Class pass or equivalent qualification from a recognized board or university. (b) Skill test norms (i) Dictation: 10 min. @ 80 words per minute (ii) Transcription: 50 min (English), 65 min (Hindi) on computer. (c) Age limit: 18 to 27 years (40 years for Govt. Servant) (d) Scale of pay: 5200-20200 Grade Pay Rs.2400 (PB-I)
23.	Lower Division Clerk Group 'C' Ministerial	-	01	01	07	09	Essential (a) 12 th Class pass or equivalent qualification from a recognized board or university. (b) Typing speed 35 w.p.m in English or 30 wpm in Hindi, time allowed ten minutes, only on computer (35 wpm and 30 wpm correspond to 10,500 KD PH/9000 KDPH on an average of 5 key depression of each word). (c) Age limit : 18 to 27 years (relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government). (d) Pay Scale : Rs 5200-20200 with grade pay of Rs 1900/-
24.	Telephone Operator Group 'C' Non-Ministerial, Non-Industrial	-	01	02	02	05	Essential (a) Matriculation or equivalent from recognised Board/ Institution or its equivalent with English as a compulsory subject. (b) Proficiency in handling of PBX Board. (c) Desirable: Fluency in spoken English. (d) Age limit : 18 to 25 years (for Govt. servant 35 years) (e) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 2000

25.	Multi Tasking Staff (Ministerial) (Erstwhile Peon) Group 'C'	-	01	01	05	07	Essential (a) Matriculation or equivalent from recognised Board/Institution. (b) Age limit 18 to 27 years (for Govt. servant 40 years) (c) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1800
26.	Civilian Motor Driver (OG) (Male Only) Group 'C' Non-Industrial	-	-	-	17	17	Essential (a) Matriculation or equivalent from recognised Board/Institution (b) Must possess a driving license for Heavy Motor Vehicle (c) One year experience of driving heavy motor vehicles (HMTVs) (d) Knowledge of first line maintenance (e) Age Limit : 18 to 25 years (for Govt. servant 35 years) (f) Scale of Pay: Rs:5200-20200 Grade Pay Rs.1900
27.	Fireman Group 'C' Non-Industrial	-	-	-	08	08	1. Essential (a) Matriculation or equivalent from a recognized board / institution. (b) Must be physically fit and capable of performing strenuous duties and must pass the test specified below. 2. Test as to physical fitness etc shall be as under (a) Height without shoes-165cms (b) Chest (unexpanded)-81.05cms (c) Chest on expansion - 85 cms (d) Weight 50 kg. minimum (e) Endurance test: carrying a man (Fireman lift of 63.5 kgs to a distance of 183 mtrs within 96 sec.) (f) Clearing 2.7 mtrs wide ditch landing on both feet (long jump). (g) Climbing 03 mtrs vertical rope using hand and feet. (h) Age limit : 18 to 25 years (for Govt. servant 35 years) (j) Pay Scale : Rs 5200-20200 With grade pay of Rs 1900/-

28.	Lascar Group 'C' Non-Industrial	-	-	01	-	01	Essential (a) Matriculation or equivalent from recognised Board/Institution (b) Must know swimming (c) 01 year service on a ship/craft (d) Age Limit : 18 to 35 years (e) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1800
29.	Mali Group 'C' Non-Industrial	01	02	01	-	04	Essential (a) Matriculation or equivalent from a recognized Board/Institution (b) 01 year experience in the profession. (c) Age limit : 18 to 25 years (for govt. servant upto 35 years) (relaxable for Govt. servant upto 35 years in accordance with the order issued by the Central Govt. from time to time) (d) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1800
30.	Cook Group 'C' Non-Industrial	-	01	-	-	01	Essential (a) Matriculation or equivalent from recognised Board/Institution. (b) 01 year experience in the trade. (c) Age Limit : 18 to 25 years (for Govt. servant 35 years). (d) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1900
31.	Barber Group 'C' Non-Industrial	01	-	-	-	01	Essential (a) Matriculation or equivalent from a recognized Board/Institution. (b) Proficiency in the Barber's profession /job (c) Age limit : 18 to 25 years (for Govt. servant upto 35 years) (d) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1800
32.	Safaiwala Group 'C' Non-Industrial	01	01	12	-	14	Essential (a) Matriculation or equivalent from a recognized Board/Institution (b) Age limit : 18 to 27 years (for govt. servant upto 40 years) (c) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1800

33.	Boot Repairer Group 'C' Non-Industrial	-	-	-	01	01	Essential (a) Matriculation or equivalent from a recognized Board/Institution (b) Certificate from a recognized Industrial Training Institute or equivalent in the appropriate/akin field or trade . OR (c) Candidate should have held the rank of Seamen-I or equivalent with 03 years service in the appropriate technical branch of the Army, Navy or Air Force (d) Age limit : 18 to 25 years (for govt. servant upto 35 years) (e) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1800
34.	Pest Control Worker (Male Only) Group 'C' Non-Industrial	-	-	-	01	01	Essential (a) Matriculation or equivalent from recognised Board/Institution. (b) Ability to read and speak Hindi/Regional Language. (c) Age Limit : 18 to 25 years(for Govt servant 35 years). (d) Scale of Pay Rs. 5200-20200 Grade Pay Rs. 1800

“Crucial date for determining the age limit shall be the last date of receipt of applications”

2. Application on plain foolscap paper in English or Hindi with following particulars together with attested copies of certificates in support of age, educational qualification, caste, experience (wherever applicable) etc. along with 2(two) recent passport size photographs (full name be written on backside of photographs) and 2(two) self addressed stamped (Rs.6/-) envelopes of 23x11 cms size addressed to **“The Advertiser, PO Box No.58, Vasco-da-Gama, Post Office, Goa 403 802”** should reach within 21 (twenty one) days from the first date of publication of advertisement and 30 (Thirty) days in respect of application received by post from candidates residing in North East Region (Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim and Andaman & Nicobar, Lakshdweep and Kavarthi Islands.

INSTRUCTIONS / NOTE

- (SC – Scheduled Caste, ST – Scheduled Tribe, OBC – Other Backward Class, PWD – Persons with Disability, UR – Un-reserved)
- Age relaxation upto 5 (five) years for SC/ST and 3(three) years for OBC candidates. Applicants claiming age relaxation have to produce attested copy of caste certificate from the appropriate authorities.

3. In case of OBC, the caste certificate, interalia must specify that the candidate does not belong to 'Creamy Layer'. Form of certificate to be produced by other backward classes applying for appointment to posts under the Government of India as per DOP & T OM. No.36033/28/94 dated 02/07/1997 (Format enclosed at Appendix- II).

4. Ex-Serviceman candidates should forward undertaking as per GOI/DOP&T OM/36034/29/Estts./Sct dated 03 Apr 1991. Vacancies are reserved for Ex-Servicemen within the total vacancies for SC/ST/OBC and 10% in Group 'C' posts. Age relaxation for Ex-Servicemen as per prescribed Government of India Rules. Benefit of age relaxation is to be claimed only once by ex-serviceman.

5. Eligible candidates working in Central Government/ State Government etc. must submit their applications through proper channel along with No Objection Certificate from his present employer has to be produced during Examination Test/Interview.

6. Application must be sent by **ordinary post** only.

7. The envelope containing the application should be clearly superscripted in **BOLD** capitals with the name of the post applied for and reservation category viz. SC/ST/OBC/UR/PH/Ex-Servicemen as applicable as follow:-

APPLICATION FOR THE POST OF..... & CATEGORY.....

8. Separate application is to sent for each post.

9. **Number of vacancies are subject to change at the discretion of Competent Authority without intimation and without assigning any reason thereof, at any time during the course of recruitment.**

10. Recruitment of any post can be cancelled any time during course of the Recruitment at the discretion of the Competent Authority.

11. Applications without full details in the given specimen and without 02 self addressed envelopes, two photographs, signature, attested certificates and those not conforming to required specification will be rejected summarily.

12. The department shall not be responsible for postal delay/loss.

13. **If the number of applications received in response to advertisement is large and it may not be convenient or possible for the department to test/interview all the candidates, the department may restrict the number of candidates called for test/interview to a reasonable limit on the basis of merit in the basic qualification prescribed in the advertisement. The test can be conducted by oral/written or computer based at the discretion of the Competent Authority.**

14. The details regarding date, time and venue of trade test, interview of provisionally selected candidates and all subsequent notification regarding the recruitment would be available on the website **www.irfc-nausena.nic.in**.

15. Decision of the Appointing Authority would be considered final.

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APPENDIX - II

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

(G.I., Dept. of Per & Trg., OM No. 36033/28/94-Estt.(Res.) dated 02 Jul 1997)

This is to certify that son of of village
District/Division in the the State belong to the
..... Community which is recognised as a Backward Class under

(i) Government of India, Ministry of Welfare, Resolution No.12011/68/93-BCC(C),
dated 10 Sep 1993, published in the Gazette of India, Extra-ordinary, Part-I, Section -
I No.186, dated 13 Sep 1993.

(ii) Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC,
dated 19 Oct 1994, published in the Gazette of India, Extra-ordinary, Part-I, Section -
I No.163, dated 20 Oct 1994.

(iii) Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC,
dated 24 May 1995, published in the Gazette of India, Extra-ordinary, Part-I, Section -
I No.88, dated 25 May 1995.

(iv) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC,
dated 06 Dec 1996, published in the Gazette of India, Extra-ordinary, Part-I, Section -
I No.210, dated 11 Dec 1996.

Shri. and/or his family ordinarily reside (s) in the
District/Division of the State. This is also to certify that he/she does
not belong to the persons/sections(Creamy Layer) mentioned in column 3 of the
Scheduled to the Government of India, Department of Personnel & Training OM No.
36012/22/93-Estt(SCT), dated 08 Sep. 1993.

Dated
SEAL

District Magistrate
Deputy Commissioner, etc

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APPLICATION FOR THE POST OF _____

Affix recent
passport size
photograph duly
self attested.

1. Name in full : _____
(in block letters) (First Name) (Middle Name) (Surname)

2. Fathers/Husband Name : _____
(in block letters) (First Name) (Middle Name) (Surname)

3. Date of Birth : _____

4. Age as on crucial date : _____
(Year) (Month) (Days)

5. Sex (Male/Female) : _____

6. Religion : _____

7. Nationality : _____

8. Category to which you belong to : ☐ ☐ ☐ ☐
(Tick ☒ the appropriate UR SC ST OBC category)

9. Whether age relaxation required
In the category of
(a) Ex-Serviceman / (b) Person with Disabilities
(a) XS ☐ (b) PWD ☐

If belong to 9 (b), Indicate whether VH ☐ OH ☐ HH ☐
(Tick ☒ the appropriate category.)

10. Present address with Pin Code Number: _____

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11. Permanent (Native Place) address with Pin Code Number & Mobile No.(if any) _____

12. Educational/Technical Qualification: (Attach attested copy of certificate) (in chronological order starting from the lowest standard)

Sr. No.	Exam Passed	Board/University/Institute	Year of Passing	Total Marks Secured	Percentage
Experience:					

12. I do hereby declare that the statement made in the application is true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the competent authority.

Place: _____

Date: _____

Candidate's signature

day 10702/11/04/2/13/4