

GOVERNMENT OF INDIA MINISTRY OF DEFENCE INDIAN ORDNANCE FACTORIES ORDNANCE FACTORY, RAIPUR DEHRADUN -248 008 UTTARAKHAND

Applications are invited for the following (IEs Group 'C') posts from the citizens of India, who fulfill requisite Qualifications/Specifications as mentioned below on plain paper duly typed or neatty hand-written in the indicated format on A-4 size paper only.

Address: Applications should be addressed to the General Manager, Ordnance Factory, Dehradun super scribing the post & trade in Bold Letters on the envelope and should be sent at following address.

General Manager, Ordnance Factory, Raipur, Distt- Dehradun, Pin-248 008, (U.K).

Last Date: The applications should reach within 21 days from the date of publication of Advertisement in Employment News. Last date of receipt of application forms for candidates residing at Assam, Meghalaya, Arunachal Pradesh, Mizozm, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahul & Spiti District and Pangi sub division of Chamba district of Himachal Pradesh, Andaman & Nikobar islands, Lakshadweep and candidates residing abroad will be 27 days from the date of publication of Advertisement in Employment News.

1. Details & Specification for the posts:

SI.	Name of Post	No. of	Reservation				Horizontal Reservation		
No	· · · · · · · · · · · · · · · · · · ·	vacancy	Gen	SC	ST	OBC	PH	Ex-man	
1.	Workman S/S [Fitter (Instrument)] (Rs. 5200-20200+1800/-G.P.)	02	01	01		-			
2.	Workman S/S [(Fitter (General)] (Rs. 5200-20200+1800/-G.P.)	14	10	02	•	02	04(HH)	19	
3.	Workman S/S (Optical Worker) (Rs. 5200-20200+1800/-G.P.)	32	18	06	02	06	04(OH)	. <u>.</u> .	
4,	Workman S/S (Machinist) (Rs. 5200-20200+1800/-G.P.)	15	14	•	-	01			
5 .	Workman S/S (Turner) (Rs. 5200-20200+1800/-G.P.)	01	01	-	-	-			
6.	Workman S/S (Examiner) (Rs. 5200-20200+1800/-G.P.)	03	03	-	•	-		J	
7.	Workman S/S (Miller) (Rs. 5200-20200+1800/-G.P.)	20	15	03	-	02	·		
8.	Workman S/S (Electrician) (Rs. 5200-20200+1800/-G.P.)	01	01	-	-	-			
9.	Workman S/S (Carpenter) (Rs. 5200-20200+1800/-G.P.)	02	02	•	•	-	•		
	Total	90	65	12	02	11	02	19	

2. Essential
Qualification

Matriculation + NAC/NTC (National Apprenticeship Certificate / National Trade
Certificate) in relevant trade issued by NCVT (National Council of Vocational
Training)

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Page-2

3.	Age	18 to 32 Years					
	Relaxation	 a) Upto period of Trade Apprenticeship for Ex. Trade Apprentices of Ordnano Factory Dehradun. b) Upto 05 years for SC/ST 					
		c) Upto 03 years for OBC (on production of Non Creamy Layer Certificate) from the competent authority					
		d) Upto 03 years in addition to the period of service rendered in the defence services for Ex Servicemen on production of Discharge Certificate					
		e) Upto 10 years for Persons with Disabilities (SC/ST - 15 years and OBC-13 years for PHP candidates) 1) Upto 45 years for Departmental candidates with 03 years continuous service.					
4	Teads & Cat						
Ont	Worker	gories identified for PHP i) Both Legs affected but not arms (BL) or ii) One Leg affected (OL) or iii)					
		Partially Deaf (PD) or Deaf (D)					
Mac	hinist	i) One Leg affected (OL) or ii) Partially Deaf (PD) or Deaf(D)					
Milk) f	i) One Leg affected (OL) ii) Partially Deaf (PD) or Deaf					
Fitte (Inst	r (Gen) & truments)	Both Legs affected but not arms (BL) or ii) One Leg affected (OL)or iii) Deaf (PD) or Deaf (D)					
Turn	10f	i) One Leg affected (OL) or, ii) Partially Deaf (PD) or Deaf (D)					
Cart	penter	i) One Leg affected (OL)					
Elec	trician	i) Both Legs affected but not arms (BL) or ii) One Leg affected (OL)					
Exe	miner	i) One Leg affected (OL) or,ii) Both Legs affected but not arms (BL) iii) Partially Deaf (PD) or Deaf (D)					
- · ·	HH Includ	les PD or D and OH includes BL or OL as detailed above.					
5.	selection pro candidates v marks in wri- times the nu marks. In th	dection: The selection will be made strictly on the basis of written merit. The cess will comprise written test of 100 marks and Trade Test (practical). All eligible will be called for an objective type written test. On the basis of merit list based on the test candidates will be called for Trade Test [practical test] in the ratio 1.25 imber of vacancies. The trade test will be only qualifying in nature, without any se selection process other things being equal, i.e. marks being equal, trained of Ordnance Factories will be given					

<u>Syllabus:</u>

The syllabus for written test for a trade will be broadly, as that of the NCTVT Examination syllabus for that trade. The syllabus for trade test (practical) will be as per trade test specification of the Semi-Skilled Grade of the relevant trade

Note: The Ex. Trade Apprentices of Ordnance Factory Dehradun are not required to apply against this recruitment notice and they will be called and considered for recruitment along with others.

6. <u>FEES:</u> The fee will be deposited through SBI Bank challen in A/C No. 32642093045 (General Manager, Ordnance Factory, and Dehradun) as per format provided in the advertisement.

The Bank will generate unique transaction No. and shall indicate the same in the challan. The candidate will ensure that unique transaction No. is generated and indicate the challen by the Bank. The candidate shall enclose the original challan (department copy) along with application form duly filled. The exam fee is not refundable. However SC/ST/Ex-Serviceman & PWDs (PH) candidates are exempted from the fee.

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7. <u>Photographs:</u> The candidates should affix 01 recent (not more than 03 months old) self-attested passport size photograph on the application form and also should enclose 02 more identical self-attested photographs with the application. The attestation should be done on the front of the photographs.

8. CLOSING DATE:

Closing date of receipt of applications will be 21st day from the week ending date of publication of the advertisement in the Employment News/Rosgor Samachar. For example, if the advertisement is published in the Employment News on 28 July – 3st August of the month, then the closing date will be 24st August 2012. If the closing date falls on Sunday or Holiday, then the next working day will be taken as closing date of receipt of applications.

9. DEFINITONS OF DISABILITIES:

(a) Hearing impairment: "Hearing impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

(b) Locomotor disability: "Loco motor disability" means of the bones, joints or muscles

leading to substantial restriction of movement of the limbs or any form of cerebral palsy.

(c) Cerebral Palsy: "Cerebral palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-netal, peri-netal or infant period of development.

All the cases of orthopedically handicapped persons would be covered under the category of

loco motor disability or cerebral palsy.

DEGREE OF DISABILITIES FOR RESERVATION:

Only such persons would be eligible for reservation in service/posts who suffer from not less than 40 percent of relevant disability. A person who wants to avail of benefit of reservation would have to submit a Disability Certificate issued by competent authority.

The Categories of disabled suitable for the job (on functional classifications) are ;-

Orthopedically Handicapped: - OA- One Arm affected (R or L)

BL- Both legs affected but not arms.

OL- One leg affected (R or L)

Hearing Handicapped: -

D - Deaf, PD, Partially Deaf

COMPETANT AUTHORITY TO ISSUE DISABILITY CERTIFICATE:

Competent authority to issue a Disability Certificate shall be a Medical Board duly constituted by the Central or a State Government. The Central/State Government may constitute Medical Board(s) consisting of at least three members out of which at least one shall be a specialist in the

particular field for assessing loco/cerebral/hearing disability, as the case may be
The Medical Board shall, after due examination, give a permanent disability certificate in case

Medical Board shall indicate of period of validity of the certificate, in cases where there are chances of variation in the degree of disability. No refusal of disability certificate shall be made unless an opportunity is given to the applicant of being heard. On representation by the applicant, the Medical Board may review its decision having regard to all the facts and circumstance of the cases and pass such orders in the matter as it things fit.

of such permanent disabilities where there are no chances of variation in the degree of disability. The

At the time of initial appointment and promotion against a vacancy reserved for person with disability, the appointing authority shall ensure that the candidates is eligible to get the benefit of reservation.

i) A person with disability can be appointed against an unreserved vacancy, provided the post is identified suitable for person with disability of the relevant category.

ii) The post reserved for PH and Ex-Servicemen will be adjusted by HBrizontal Reservation i.e. the selected candidates will be adjusted against the trade and categories SC/ST/OBC/GENL to which they belong.

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INSTRUCTIONS

- Application form & documents should be submitted on A-4 size paper. Name, Father/Husband's Name, Mother Name, Address for correspondence and other information's must be filled in Capital Letters of English or Hindi language only. Application forms must be filled either in English or Hindi. No other language will be acceptable.
- Candidates should apply for one post only because examination will be held for all the post on same day. All applications of an individual applied for more than one post shall be rejected.
- Upper age limit is relaxable by 05 yrs for SC/ST and 03 yrs for OBC candidates with Creamy Layer exclusion Certificate. No such relaxation would be available for SC/ST/OBC candidates applying for UR Posts/vacancies. The upper age limit for Ex-serviceman is as per existing Government orders.
- 04. Persons working in Central/State Govt./Public sector undertakings must apply through proper channel only, along with a certificate from their Head of Office/Establishment that neither any VIGILANCE NOR DISCIPLINARY ACTION IS PENDING NOR CONTEMPLATED against them, and that they have no objection in releasing them in case of selection. Application not accompanying with No Objection and or received after due date will be summarily rejected without any communication.
- SC/ST/OBC certificate should be issued by competent authority and should be in the prescribed format (provided in advertisement) applicable for reservation in jobs under Govt. of India. OBC certificate must specifically include the clause regarding "exclusion from Creamy Layer" and should be updated/valid at the relevant point of time (i.e. last date of receipt of application). Ex Serviceman seeking relaxation should enclosed copy of discharge certificate along with the application.
- Application in the prescribed format duly filled in all respects along with attested copies (By Gazetted Officer) of all the Essential and Desirable Qualification's certificate (Not original) pertaining to Academic/Professional/Technical qualifications(Over and above the minimum prescribed qualifications), Date of Birth, Caste Certificate, and department's copy of Bank Challan should be enclosed in the envelope super scribing "APPLICATION FOT THE POST OF (Whichever is applicable) to reach the General Manager Ordnance Factory Dehradun Uttarakhand-248008 with in 21 days from the date of the publication of the advertisement in Employment News. Application received after the last date of receipt will not be considered and GM/OFDun shall not be liable for any postal delay/damage.
- The crucial date for determining the age limit shall be closing date of receipt of application from candidates.
- Photocopies of Certificates in support of all essential qualification and age proof (10" /High 08. School pass certificate) must be enclosed with respect to the post applied for, duly attested by Gazetted Officer.
- Incomplete applications or applications received without attested copies of documents or photographs and received after due date will not/be entertained / considered and will be summarily rejected without any communication.
- No traveling allowances will be paid to the candidates (Except SC/ST candidates) for appearing in the written examination/Skill Test. However, for SC/ST candidates, Traveling Allowance, only second class ordinary fare for to and fro shall be reimbursed as per Rules on production of journey details including Railway/Bus Tickets by the shortest route.

Page-5

- 11. Candidates furnishing dubious experience cartificate/caste certificate or any other academic certificates are liable to be disqualified for the post/terminated after appointment as the case may be. Apart from this, other suitable action may also be initiated as per low of Land. Hence candidates are advised not to submit dubious/bogus certificate.
- 12. Only selected candidates will be informed for their selection in due course after the selection process and no other correspondence on the subject would be entertained.
- 13. The candidates should be bewaring of unscrupulous elements that promise selection. The selection would be on merits only in a transparent manner and candidates should not prey for this exploitation.
- 14. On appointment, Pension benefits are applicable under New Pension Scheme termed as "NEW DEFINED CONTRIBUTION PENSION SCHEME".
- 15. It may be noted the number of these vacancies are subject to variation at the discretion of Competent Authority i.e. General Manager, Ordnance Factory Dehradun, if any depending upon the order of any Hon'bl Court/CAT in any pending case and also upon the changed circumstances at the time of actual recruitment/inclusion.
- 16. The services are liable to be transferred to any where in India subject to exigencies.
- 17. The General Manager, Ordnance Factory Dehradun reserves the right to shortlist candidates to be called for selection test to a reasonable limit based on suitable criteria to be fixed by him and his decision in this respect shall be final and binding. Applicants may therefore, note that mare fulfilling the minimum criteria/standard for a post will not entitle them for being called for such test/skill test.
- 18. If more than one application is received from a candidate for same post, his candidature will be cancelled.
- 19. The advertisement is subject to orders, if any, by Hon'ble Courts/ Ministry of Defence / Ordnance Factory Board etc.
- 20. News paper cutting should not be used as application form

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Paste recent

passport size

FORMAT OF APPLICATION (TO BE FILLED IN CAPITAL LETTERS)

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From To Passing Date of issue	ITANA	Details of passing ITI or equivalent of me of Name of Institution de		Tra	Training period Year o					
15. Whether Ex-Serviceman, if yes, please furnish the details (enclose an attested copy of Discharge certificate.) Date of Entry in Armed Date of Discharge of Ro. of years service pensionable or not rendered pensionable or not rendered. 6. Whether PHP, if yes, furnish following details and enclosed copy of disability certificate. Whether Type of disability (OL.BL.D.PD etc.) Percentage of disability Certificate No. & Date issue. 7. Whether employed in Govt/PSU etc., if yes, furnish following details. Name of Nature of work Emoluments Date from which employed. 8. Designation being paid employed. B. Nearest Reilway Station (For SC/ST candidate only) Choice of Language of Examination (viz Hindi or English) Choice of Language of Examination (viz Hindi or English) List of documents attached – attach documents as per the following order (as applicable). SI.No. List of documents attached — Tick whichever docume is enclosed. Attested Copies of Essential (Academic) Qualification is enclosed. Attested Copies of Essential (Academic) Qualification.	11000			Fro					enificate No	
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complete and correct to the best of my knowledge and belief. In the event of any particular or information being found false/incorrect or ineligibility being detected before or after recruitment

Test/Appointment, my candidature will stand automatically cancelled and my claims for the

PLACE: DATE:

recruitment shall stand forfeited.

Signature of Candidate:

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11

"Form of Certificate to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim" (Para 4.1)

This is to certify that Shri/Shrimati */Kumari *	
Son/daughter * of of Village/town *	
in District/Divisionof the State/Union Territory *	
belongs to the	
Caste /Scheduled Tribe under:	
• The Constitution (Schoduled Castee) Order 1950: /	
* The Constitution (Scheduled Castes) Order, 1950; / * The Constitution (Scheduled Tribes) Order, 1950; /	
* The Constitution (Scheduled Castes) (Union Territories) Order, 1951; /	
* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951; /	
(as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the	
Rombay (Regressisation) Act. 1960, the Punjab Reorganization Act, 1966, the State of Himachal	
Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, and the Scheduled Castes	
and Scheduled Tribes Orders 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders	
(Amendment) Act, 1976) }/	
* The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956;	
* The Constitution (Andaman & Nicobar Islands)Scheduled Tribes Orders (Amendment) Act 1976/	
* The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962; /	
* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962; /	
 The Constitution (Pondicherry) Scheduled Castes Order, 1964; / The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967; / 	•
* The Constitution (Scheduled Diu) Scheduled Castes Order, 1968; /	
* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968; /	
* The Constitution (Nagaland) Scheduled Tribes Order, 1970; /	
* The Constitution (Sikkim) Scheduled Castes Order, 1978; /	
* The Constitution (Sikkim) Scheduled Tribes Order, 1978; /	ı
* The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989; /	
* The Constitution (Scheduled Castes) order(Amendment)Act, 1990; /	
* The Constitution (Scheduled Tribes) order(Amendment)Act, 1991; /	
* The Constitution (Scheduled Tribes) order Second (Amendment) Act, 1991; /	
2. ** This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati*	
of village/town*in District/Division*	
of the State/Union Territory*who belong to the Caste/Tribes*	
which is recognized as a Scheduled Castes/Scheduled Tribes" in the State/Union Territory	
issued by the	•
\cdot , \bullet	
3. Shri/Shrimati */Kumari *and* or/his */her * family	
Ordinarily reside(s) in village/townof	
District/Division* of the State/Union Territory * of	
Districtly Division of Lie Bully Clares and a second of the second of th	
Signature	
Designation	
Place (With seal of Office)	
Date State/Union Territory	
* Please delete the words which are not applicable.	
es Amelicable in the case of GCs GTs persons who have migrated from one State/UT	
Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 or the Representation or the	
Peoples Act, 1950	

Form of Certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India

This is to certify that Shri/Smt. *	/Ku. *
••••••••••••••••••••••••••••••••••••••	ughter* of
or vinage	District/Division
is recognized as a Backward Class	to the
12011/00/33-DCC(C), dated the]	lia, Ministry of Welfare, Resolution No 10th September, 1993, published in the Gazette tion I, No. 186, dated the 13 September, 1993.
12011/3/34-DCC, dated the 1919	lia, Ministry of Welfare, Resolution No Doctober, 1994, published in the Gazette of I, No. 163, dated the 20 October, 1994.
* (iii) Government of Ind 12011/7/95-BCC, dated the 24th Extraordinary, Part-I Section I, No.	lia, Ministry of Welfare, Resolution No May, 1995, published in the Gazette of India 1.88, dated the 25th May, 1995.
12011/44/90-DCC, dated the 6m	ia, Ministry of Welfare, Resolution No. December, 1996, published in the Gazette of n I, No. 210, dated the 11 th December, 1996.
does not belong to the persons/sec	and /or his family ordinarily
Dated:	District Magistrate
SEAL:	Deputy Commissioner, etc.

day/10201/11/1702/1314

^{*} Strike out whicher is not applicable.