

HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA-134151
(Website: www.hssc.gov.in)

Advt. No. 02/2014

Date of publication: 28.02.2014

Closing date for receipt of applications in the Commission's office: 28.03.2014

Closing date for deposit of fee 31.03.2014

Online applications are invited for recruitment of the under mentioned categories of posts using the website www.hssc.gov.in or onlinehssc.in. The online application can be filled upto 28.03.2014 till 5:00 p.m. after which the link will be disabled. The candidates are strongly advised to apply online well in time without waiting for last date of submission of online application. The printed copy of the online form with necessary certificate will be brought at the time of verification/scrutiny-cum-interview. No offline application form or copy of downloaded application form will be accepted by the office. Qualifications/ eligibility conditions, age and certificates will be determined with regard to last date fixed to apply online receipt of applications also called as closing date i.e. 28.03.2014 given in the advertisement. The details of posts are as under: -

DETAILS OF POSTS AND QUALIFICATIONS

TRANSPORT

- Cat. No.** 1. **1175 posts of Drivers (Heavy Vehicle)**
- (GEN=247, SC=549, BCA=107, BCB=70, SBC=74, EBPG=74, ESM-GEN=17, ESM-SC=16, ESM-BCA=2, ESM-BCB=2, OSP-GEN=2, SC=10, OSP-BCA=2, OSP-BCB=3) ESM-OSP-
- E.Q.** i) Matriculate with Hindi/Sanskrit.
ii) Holding of Driving Licence of Heavy Passenger Transport Vehicle.
iii) Three years experience of driving of Heavy Vehicle.
- Age** 18-40
- Pay Scale** a) `10,000/- during first three years as Contractual/ Daily Wage Basis Driver.
b) `5200-20200+ 1900 G.P. as Heavy Vehicle Driver Grade-II.
c) `5200-20200 + 2400 G.P. as Vehicle Driver Grade-I.

SPORTS & YOUTH AFFAIRS

- Cat. No.** 2. **10 posts of Junior Coach Athletics**
- (GEN=3, SC=2, BCA=2, BCB=1, SBC=1, EBPG=1)
- Cat. No.** 3. **10 posts of Junior Coach Badminton**
- (GEN=2, SC=2, BCA=1, BCB=1, SBC=1, EBPG=1, ESM GEN=2)
- Cat. No.** 4. **15 posts of Junior Coach Boxing**
- (GEN=5, SC=2, BCA=2, BCB=1, SBC=1, EBPG=1, ESM SC=1, BCA=1, ESM BCB=1) ESM
- Cat. No.** 5. **15 posts of Junior Coach Cricket**
- (GEN=4, SC=3, BCA=1, BCB=2, SBC=1, EBPG=2, ESM GEN=1, BCA=1) ESM
- Cat. No.** 6. **5 posts of Junior Coach Fencing**
- (GEN=1, SC=1, BCA=1, SBC=1, ESM GEN=1)

- Cat. No. 7. 10 posts of Junior Coach Foot-Ball
(GEN=3, SC=1, BCA=2, SBC=1, EBPG=1, ESM SC=1, ESM BCB=1)
- Cat. No. 8. 10 posts of Junior Coach Gymnastics
(GEN=2, SC=2, BCA=1, BCB=2, SBC=1, EBPG=1, ESM GEN=1)
- Cat. No. 9. 15 posts of Junior Coach Juddo
(GEN=3, SC=3, BCA=3, SBC=1, EBPG=2, ESM GEN=2, ESM BCB=1)
- Cat. No. 10. 5 posts of Junior Coach Kayaking & Canoeing
(GEN=1, SC=1, BCA=1, BCB=1, SBC=1)
- Cat. No. 11. 5 posts of Junior Coach Shooting
(GEN=2, SC=1, SBC=1, EBPG=1)
- Cat. No. 12. 15 posts of Junior Coach Table Tennis
(GEN=4, SC=3, BCA=3, BCB=2, SBC=1, EBPG=1, ESM GEN=1)
- Cat. No. 13. 10 posts of Junior Coach Taekwondo
(GEN=3, SC=1, BCB=1, SBC=1, EBPG=1, ESM GEN=1, ESM SC=1, ESM BCA=1)
- Cat. No. 14. 10 posts of Junior Coach Weight Lifting
(GEN=3, SC=2, BCA=1, BCB=1, SBC=1, EBPG=1, ESM GEN=1)
- Cat. No. 15. 35 posts of Junior Kabaddi Coach
(GEN=7, SC=7, BCA=6, BCB=2, SBC=4, EBPG=4, ESM GEN=3, ESM SC=1, ESM BCB=1)
- Cat. No. 16. 10 posts of Junior Kho-Kho Coach
(GEN=2, SC=2, BCA=1, BCB=1, SBC=1, EBPG=1, ESM GEN=1, ESM BCB=1)

E.Q. for cat. No.2 to 16

i) Graduation or its equivalent from a recognized University and Diploma in coaching from National Institute of Sports in the relevant games;

OR

Diploma from National Institute of Sports with certificate of participation in Asian Games, Commonwealth Games, Asian Championships (Senior), Olympic Games or World Championships (Senior) in the relevant games; and

ii) Knowledge of Hindi/ Sanskrit upto Matric standard or higher education.

Age

17-40 years

Pay Scale

` 9300-34800+ ` 3600/- Grade Pay

Note:- i)

Those candidates who have done diploma from National Institute of Sports in both the games jointly i.e. Kabaddi & Kho-kho are eligible for applying for both the posts i.e. Kabaddi & Kho-Kho.

Note:- ii)

For each game category separate application form has to be filled.

COOPERATIVE SOCIETIES HARYANA

- Cat. No. 17. 9 posts of Inspector**
(GEN=1, SC=2, BCA=1, SBC=1, EBPB=1, ESM GEN=1, OSP BCB=1, PHC Ortho GEN=1)
- E.Q.** i) Graduate of a recognized University or having equivalent qualifications with knowledge of Hindi / Sanskrit upto Matric standard or higher education. Preference will be given to a Graduate, in Economic or Commerce or Agriculture or holding Higher Diploma in Cooperation / Junior Personnel Diploma in Cooperation.
- Age** 18-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay
- Cat. No. 18. 188 posts of Sub-Inspector**
(GEN=34, SC=31, BCA=23, BCB=13, SBC=17, EBPB=17, ESM GEN=27, ESM SC=9, ESM BCA=3, ESM BCB=5, OSP GEN=2, OSP SC=1, OSP BCA=1, OSP BCB=1, PHC Locomotor Cerebral Palsy GEN=1, PHC Blind/ Low Vision GEN=1, PHC Hearing Impaired GEN=1, PHC Hearing Impaired SC=1)
- E.Q.** i) 10+2 from recognized Board/ University or having equivalent.
ii) Knowledge of Hindi/ Sanskrit upto Matric standard or higher education.
Preference will be given to a candidate who passed the diploma in Co-operative Management from a recognized Co-operative Training Institute/ Centre.
- Age** 18-40 years
Pay Scale ` 5200-20200 + ` 1900/- Grade Pay
- Cat. No. 19. 9 posts of Senior Auditor**
(GEN=3, SC=2, BCB=1, SBC=1, ESM GEN=1, ESM BCA=1)
- E.Q.** i) Master of Commerce;
ii) Knowledge of Hindi/ Sanskrit upto Matric standard or higher education.
- Age** 18-40 years
Pay Scale ` 9300-34800+ ` 3600/- Grade Pay
- Cat. No. 20. 28 posts of Auditor**
(GEN=3, SC=5, BCA=4, BCB=1, SBC=3, EBPB=3, ESM GEN=4, ESM SC=1, ESM BCA=1, ESM BCB=1, OSP BCB=1, PHC Ortho GEN=1)
- E.Q.** i) Bachelor of Commerce with 1st Division.
ii) Knowledge of Hindi/ Sanskrit upto Matric standard or higher education.
- Age** 18-40 years
Pay Scale ` 9300-34800+ ` 3300/- Grade Pay
- Cat. No. 21. 7 posts of Junior Auditor**
(SC=1, BCA=1, ESM GEN=2, ESM SC=1, ESM BCA=2)
- E.Q.** i) At least Bachelor of Art with Economics or Bachelor of Commerce from a recognized University.

- ii) Knowledge of Hindi/ Sanskrit upto Matric standard or higher education.

Age 18-40 years
Pay Scale ` 5200-20200+ ` 2800/- Grade Pay

CHIEF ELECTORAL OFFICER HARYANA

Cat. No. 22. 5 posts of Election Kanoongo
(GEN=3, SC=1, EBP=1)

E.Q. i) B.A./ B.Com or its equivalent from a recognised University.
ii) Hindi / Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay + ` 50 Spl. Pay.

CHIEF ELECTRICAL INSPECTOR

Cat. No. 23. 1 post of Junior Engineer (Electrical)
(for SC category)

E.Q. i) Diploma in Electrical Engineer from a recognized Institution.
ii) One year experience in Electrical work.
iii) Hindi / Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3600/- Grade Pay

ECONOMIC & STATISTICAL ANALYSIS

Cat. No. 24. 6 posts of Assistant Research Officer/Assistant District Statistical Officer/
Assistant Planning Officer/Scrutiny Inspector.
(GEN=3, SC=1, BCA=1, EBP=1)

E.Q. i) Master's degree in Economics or Agricultural Economics or Mathematics or
Commerce from a recognized University with at least 55% Marks and
Statistics as one of the papers at the Master's level.
OR
Master's degree in Statistics or Operation Research from a recognized
University with at least 55% Marks;
ii) Hindi/Sanskrit upto Matric standard or higher education level.

Note:- Preference will be given to candidates having basic knowledge of
Computer operation (MS Word, MS Excel, Power Point) etc.

Age 22-40 years
Pay Scale ` 9300-34800 + ` 4200/- Grade Pay

Cat. No. 25. 4 posts of Field Assistant
(ESM GEN=2, ESM SC=1, ESM BCB=1)

E.Q. i) Master's degree in Economics or Agricultural Economics or Mathematics or
Commerce from a recognized University with Statistics as one of the
papers at the Master's level;

OR

Master's degree in Statistics or Operation Research from a recognized University;

OR

Graduate with at least 55% Marks from a recognized University with Economics or Agricultural Economics or Commerce or mathematics or Statistics as one of the subjects;

ii) Hindi/ Sanskrit upto Matric Standard or at higher education.

Note:- Preference will be given to candidates having basic knowledge of Computer operation (MS Word, MS Excel, Power Point) etc.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

FOOD & SUPPLIES

Cat. No. 26. **9 posts of Inspector Legal Metrology**
(GEN=3, BCB=1, SBC=1, EBPB=1, ESM SC=1, ESM BCA=1, SC=1) **OSP**

E.Q. i) Graduate of a recognized University (with Physics as one of the subjects), technology or engineering, or holds a recognized diploma in Engineering, and
ii) The persons appointed to the post of inspector shall have to successfully complete the basic training course at the Indian Institute of Legal Metrology established by the Central Government under section 76 of the standards of Weight and Measures Act, 1976 (Act 60 of 1976), before he is considered for confirmation to the post.
iii) Hindi / Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 27. **8 posts of Inspector Food & Supplies**
(GEN=2, BCB=1, SBC=1, ESM GEN=1, ESM SC=1, ESM BCA=1, Hearing Impairment GEN=1) **PHC**

E.Q. i) Degree of recognized University.
ii) Hindi / Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 28. **1 post of Auditor**
(for General category)
E.Q. i) Degree of recognized University or its equivalent.
ii) Hindi / Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 29. **4 posts of Manual Assistant**
(GEN=2, SC=1, OSP BCA=1)

E.Q. i) Matric or its equivalent.
ii) Hindi / Sanskrit upto Matric standard.
iii) Preferably having working experience of Weights and Measures.

Age 17-40 years
Pay Scale ` 5200-20200 + ` 1800/- Grade Pay

FOOD & DRUGS ADMINISTRATION

Cat. No. 30. 6 posts of Chemist
(SC=1, EBPB=2, ESM SC=1, ESM BCA=1, PHC Blind/ L.V. SC=1)

- E.Q.**
- M.Sc. in Chemistry or Bio-Chemistry or Microbiology or Food Technology or Food & Drug Technology or Post Graduate Degree in Pharmacy or Pharmaceutical Chemistry from a recognized University or possesses qualifications of Institute of Chemists (India) the by examination in the section of analysis of food/drugs conducted by the institute of Chemists.
 - Hindi / Sanskrit upto Matric standard.

Age 17-40 years

Pay Scale ` 9300-34800 + ` 3200/- Grade Pay + ` 100 Spl. Pay.

Cat. No. 31. 2 posts of Senior Analytical Assistant
(SC=1, BCA=1)

- E.Q.**
- M.Sc. in Chemistry or Bio-Chemistry or Microbiology or Food Technology or Food & Drug Technology or Post Graduate Degree in Pharmacy or Pharmaceutical Chemistry from a recognized University or possesses qualifications of Institute of Chemists (India) the by examination in the section of analysis of food/drugs conducted by the institute of Chemists.
 - Hindi / Sanskrit upto Matric standard.

Age 17-40 years

Pay Scale ` 9300-34800 + ` 3200/- Grade Pay + ` 100 Spl. Pay.

Cat. No. 32. 1 post of Statistical Assistant
(for PHC Low Vision SC)

- E.Q.**
- Master degree from a recognized University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics or Operation Research or Econometrics with Statistics as one of paper in case of first four.

OR

Second Division Graduate with two years Diploma in Statistics from a recognized University.

- One year Diploma in Computer Application from a recognized University/ Institution.
- Hindi / Sanskrit upto Matric standard.

Age 17-40 years

Pay Scale ` 9300-34800 + ` 3300/- Grade Pay.

HEALTH SERVICES

Cat. No. 33. 7 posts of Dietician
(SC=1, BCB=2, ESM GEN=2, ESM SC=1, ESM BCA=1)

- M.Sc. Dietetics.

OR

- E.Q.**
- B.Sc. Home Science and
 - Diploma in Dietetics from any recognized University or any other Institution.

- Hindi / Sanskrit upto Matric standard.

Preferential: Experience of Hospital diets, cooking management of kitchens etc.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 4000/- Grade Pay

Cat. No. 34. 8 posts of Tuberculosis Health Visitor
(SC=3, BCA=1, BCB=2, ESM GEN=2)

E.Q. i) Matric with Science (Physics & Chemistry)
ii) Qualified Tuberculosis Health Visitor course from any institution recognized by Government.
iii) Hindi/ Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 5200-20200 + ` 2800/- Grade Pay

HIGHER EDUCATION

Cat. No. 35. 4 posts of Hostel Superintendent (Male)
(GEN=1, BCA=1, SBC=1, ESM GEN=1)

E.Q. i) Graduate.
ii) Experience or Training in House hold management including Diaties and
iii) Hindi/Sanskrit upto Matric standard.

Preferential

- B.A. with Home Science as one of the elective subjects and
- B.T./B.Ed. degree.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 36. 6 posts of Hostel Superintendent (Female)
(GEN=2, SC=1, BCA=1, BCB=1, EBPG=1)

E.Q. i) Graduate.
ii) Experience or Training in House hold management including Diaties and
iii) Hindi/Sanskrit upto Matric standard.

Preferential

- B.A. with Home Science as one of the elective subjects and
- B.T./B.Ed. degree.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

IRRIGATION & WATER RESOURCES

Cat. No. 37. 76 posts of Draftsman
(GEN=19, SC=13, BCA=9, BCB=6, SBC=8, EBPG=6, ESM GEN=5, ESM SC=1, ESM
BCA=2, ESM BCB=2, OSP GEN=1, OSP SC=1, OSP BCA=1, PHC
Blind Low vision GEN=1, PHC Hearing impairment EBPG=1)

E.Q. i) Matriculation or school leaving certificate examination of a recognized
University/ Board or its equivalent.
ii) Two year certificate in Draftsmanship from a recognized institution; or
three year diploma course in engineering from recognized institution.
iii) Hindi/ Sanskrit upto Matric standard.

Age 17-40 years

Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 38. **1 post of Artificer (for BBMB)**
(for General category)

E.Q. i) Matric with Hindi/Sanskrit.
ii) ITI Certificate in Artificer trade alongwith two years experience in relevant field; and
iii) Six months certificate of Computer Applications.

Age 18-40 years
Pay Scale ` 5200-20200 + ` 1900/- Grade Pay

Cat. No. 39. **9 posts of Electrician (for BBMB)**
(GEN=3, SC=1, BCA=1, BCB=1, SBC=1, EBPG=1, ESM GEN=1)

E.Q. i) Matric with Hindi/Sanskrit.
ii) ITI Certificate in Electrical trade alongwith two years experience of basic knowledge of light transmission and heavy transmission; and
iii) Six months certificate of Computer Applications.

Age 18-40 years
Pay Scale ` 5200-20200 + ` 1900/- Grade Pay

Cat. No. 40. **3 posts of Masson (for BBMB)**
(for General category)

E.Q. i) Matric with Hindi/Sanskrit.
ii) ITI Certificate in Masson trade alongwith two years experience in relevant field; and
iii) Six months certificate of Computer Applications.

Age 18-40 years
Pay Scale ` 5200-20200 + ` 1900/- Grade Pay

LABOUR

Cat. No. 41. **1 post of Head Statistical Assistant**
(for General category)

E.Q. i) M.A. Economics or Mathematics or Agricultural Economics or Commerce with Statistics or Public Administration with specialization in labour laws. Preference will be given to persons having one year experience in collection, compilation and analysis of statistical data in some Government office.
ii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3300/- Grade Pay

Cat. No. 42. **1 post of Draftsman**
(for General category)

E.Q. i) Matric from recognized University/Board or its equivalent.
ii) Two years diploma course in Draftsman (Civil) from a recognized Institute or its equivalent.
iii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 43. **6 posts of Labour Inspector**
(GEN=3, SC=1, SBC=1, ESM SC=1)

E.Q. i) A degree of Bachelor of Arts including Public Administration of a

recognized University or its equivalent. Persons possessing the qualifications of Diploma/Degree in Social Welfare and Specialization in labour laws shall be preferred.

ii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3600/- Grade Pay

Cat. No. 44. **1 post of Statistical Assistant**
(for General category)

E.Q. i) A degree of Bachelor of Arts of a recognized University with Economics or Public Administration or Mathematics or Sociology with Statistics or Social Survey
ii) Three years' experience in collection, compilation and analysis of Labour Statistics .
iii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 45. **2 posts of Legal Assistant**
(for General category)

E.Q. i) LL.B degree of a recognized University.
ii) Three years practice as an Advocate.
iii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3300/- Grade Pay

MINES & GEOLOGY

Cat. No. 46. **4 posts of Mining Inspector**
(GEN=2, SC=1, BCA=1)

E.Q. i) B.Sc. with Geology or Diploma in Mining from a recognized institute.
ii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

TOWN & COUNTRY PLANNING

Cat. No. 47. **9 posts of Field Investigator**
(GEN=2, SC=1, BCA=1, BCB=1, SBC=1, EBPB=1, ESM GEN=1, PHC
B/L GEN=1)

E.Q. i) Bachelor of Arts with one of the compulsory subject as Geography, Economics or Sociology;
ii) Hindi/Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 48. **8 posts of Assistant Draftsman**
(GEN=2, SC=1, BCA=1, SBC=1, EBPB=1, ESM GEN=1, PHC
B/L GEN=1)

- E.Q. i) Matric or its equivalent;
ii) Three years diploma in Architectural Assistantship from an institution;
OR
Diploma/Certificate in Civil Draftsmanship from an institution;
ii) Hindi/Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 49. 4 posts of Tracer
(GEN=2, EBPG=1, PHC Blind/ L.V. GEN=1)

- E.Q. i) Matric or its equivalent;
ii) Certificate in Civil Draftsmanship from an institution.
iii) Hindi/ Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale ` 5200-20200 + ` 1900/- Grade Pay

HARYANA STATE FEDERATION OF CONSUMERS' CO-OPERATIVE WHOLESALE STORES LIMITED (CONFED)

Cat. No. 50. 7 posts of Accounts Clerk
(SC=3, BCA=1, BCB=1, ESM GEN=1, SBC=1)

- E.Q. i) Graduate in Arts with Economics or B.Com.
ii) One year certificate course in computer application
iii) Hindi/Sanskrit upto Matric standard.

Age 18-40 years
Pay Scale ` 5200-20200 + ` 1900/- Grade Pay

INDUSTRIES & COMMERCE

Cat. No. 51. 7 posts of Legal Assistant (for H.Q.)
(GEN=3, SC=1, SBC=1, BCA=1, EBPG=1)

- E.Q. i) Bachelor of Law with at least 2nd Division from a recognized University;
and
ii) One year experience with practice at Bar or working on a post involving legal drafting work;
iii) Hindi/Sanskrit upto Matric standard or higher education.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3600/- Grade Pay

Cat. No. 52. 21 posts of Legal Assistant (for District Industries Centres)
(GEN=6, SC=3, BCA=2, BCB=2, SBC=2, EBPG=2, ESM GEN=2, ESM SC=1, ESM BCA=1)

- E.Q. i) Bachelor of Law with at least 2nd Division from a recognized University;
and
ii) One year experience with practice at Bar or working on a post involving legal drafting work;
iii) Hindi/Sanskrit upto Matric standard or higher education.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3600/- Grade Pay

Cat. No. 53. 11 posts of Industrial Extension Officer (for H.Q)

(GEN=4, SC=2, BCA=1, BCB=1, SBC=1, EBPG=1, ESM GEN=1)

- E.Q.**
- i) Degree (2nd Division) or Diploma (1st division) in Engineering or Technology from a recognized University or institution.
- OR
- ii) Post Graduate (2nd division) or Graduate (1st division) in Arts with Economics, Science or Commerce from a recognized university; and
 - iii) Hindi/Sanskrit upto Matric standard or higher education.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3300/- Grade Pay

Cat. No. 54. **28 posts of Industrial Extension Officer (at District industries centres)**

(GEN=7, SC=5, BCA=4, BCB=3, SBC=3, EBPG=3, ESM GEN=2, OSP
GEN=1)

- E.Q.**
- i) Degree (2nd Division) or Diploma (1st division) in Engineering or Technology from a recognized University or institution.
- OR
- ii) Post Graduate (2nd division) or Graduate (1st division) in Arts with Economics, Science or Commerce from a recognized university; and
 - iii) Hindi/Sanskrit upto Matric standard or higher education.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3300/- Grade Pay

Cat. No. 55. **4 posts of Technical Assistant (Chemical) for Field.**

(GEN=2, SC=1, EBPG=1)

- E.Q.**
- i) Diploma in Chemical Engineering or B.Sc. (Non-Medical) from a recognized University/ Institute; and
 - ii) One year practical experience connected with quality control, production, research design, development, planning in a reputed industrial undertaking/Government Department/ Corporation in the respective field; and
 - iii) Hindi or Sanskrit upto Matric standard or Higher Education

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 56. **2 posts of Operator Grade-I In Quality Marketing.**

(GEN=1, EBPG=1)

- E.Q.**
- i) Diploma in Mechanical, Chemical or Production Engineering from a recognized Institute; and
 - ii) One year practical experience connected with quality control, production, research design, development , planning in a reputed industrial undertaking/ Government department/ Corporation in the respective filed and;
 - iii) Hindi or Sanskrit upto Matric standard or Higher Education.

Age 17-40 years
Pay Scale ` 9300-34800 + ` 3200/- Grade Pay

Cat. No. 57. **21 posts of Computer Technician (at District Industries Centres)**

(GEN=6, SC=3, BCA=2, BCB=2, SBC=2, EBPG=2, ESM GEN=2, ESM
SC=1, ESM BCA=1)

- E.Q.** i) Three years diploma with minimum 2nd division in Computer Science/Application/Information Technology or Post Graduate Diploma in Computer Application from a recognized institution; and
ii) Hindi or Sanskrit upto matric standard or higher education

Age 17-40 years
Pay Scale ` 5200-20200 + ` 2400/- Grade Pay

Cat. No. 58. **5 posts of Operator Grade-II in Quality Marketing Centre**
(SC=2, SBC=1, EBPB=1, ESM GEN=1)

- E.Q.** i) Diploma in Mechanical, Chemical or Production Engineering from a recognized Institute.
OR
Matric with ITI Certificate in the trade of Turner, Machinist or Grinding; and Three years experience machining or grinding or precision components; and
ii) Hindi or Sanskrit upto Matric standard or Higher Education

Age 17-40 years
Pay Scale ` 5200-20200 + ` 2400/- Grade Pay

Cat. No. 59. **2 posts of Computer Technician (for H.Q.)**
(for General category)

- E.Q.** i) Three years diploma with minimum 2nd division in Computer Science/Application/Information Technology or Post Graduate Diploma in Computer Application from a recognized institution; and
ii) Hindi or Sanskrit upto matric standard or higher education

Age 17-40 years
Pay Scale ` 5200-20200 + ` 2400/- Grade Pay

Cat. No. 60. **1 post of Librarian (for H.Q.)**
(for General category)

- E.Q.** i) Bachelor in Library Science from a recognized University with one year experience; and
ii) Hindi or Sanskrit upto matric standard or higher education

Age 17-40 years
Pay Scale ` 5200-20200 + ` 2400/- Grade Pay

THE HARYANA STATE COOPERATIVE SUPPLY AND MARKETING FEDERATION LIMITED (Hafed)

Cat. No. 61. **46 posts of Field Inspector (Store)**

(GEN=12, SC=7, BCA=4, BCB=4, SBC=4, EBPB=5, ESM GEN=3, SC=1, ESM BCA=2, ESM BCB=1, OSP SC=1, OSP BCA=1, GEN=1)

ESM
PHC Ortho

- E.Q.** i) Graduate from recognized University.
ii) Minimum one year Diploma in Computer from recognized University/
Institute.
iii) Hindi /Sanskrit upto Matric standard.

Age 18-40 years
Pay Scale ` 5200-20200 + ` 2400/- Grade Pay

Procedure/ Instructions for Online Filling Application Form:

Special Instruction:

The prescribed essential qualification does not entitle a candidate to be called for interview. The commission may short list the candidates for interview by holding a written examination or on the basis of a rationale criterion to be adopted by the Commission. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

General Instructions:

1. Please read the instructions and procedures carefully before you start filling the Online Application Form.
2. Candidates can apply 'ON-LINE' through Haryana Staff Selection Commission (HSSC) website <http://www.hssc.gov.in> or online hssc.in w.e.f. 01.03.2014.
The candidate should supply all details while filling the Online Form.
3. After applying online your registration no. and password will be generated.
4. Take print out of the registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form and challan form.
5. After successful submission of application candidates can take print out of application form and Fee challan.
6. Please deposit the fee in all State Bank of Patiala bank branches after 48 hour of filling online application and Fee challan generation and within the date as indicated in Bank challan.
7. The hard copy along with required documents will be brought at the time of verification/scrutiny-cum-interview.

8. Fees Details :

Category of post	General		SC/BC/SBC/EBPG Candidates of Haryana only	
	Male/Female	Female of Haryana resident only	Male	Female
2 to 17,19,20,22 to 28, 30 to 33, 35 to 37, 41 to 48, 51 to 56	`150/-	`75/-	`35/-	`18/-
1,18,21,29,34,38 to 40, 49,50, 57 to 61	`100/-	`50/-	`25/-	`13/-
Physically Handicapped /Ex-Serviceman of Haryana	No Charges			

9. The above mention fee should be deposited through online generated Fee challan in any branch of State Bank of Patiala within the date as mentioned in Fee Challan.

Note : This Application is compatible with Google Chrome, Mozilla firefox 17.0+ and Internet Explorer 7.0+ only. Please use the above mentioned browsers to access the Application.

Relaxation in Age :

- In the case of SC/BC/SBC candidates, the upper age limit is relaxable as per Haryana Govt. instructions.
- In the case of PHC General candidates the upper age limit is relaxable by 10 years (15years for SCs/BCs) as per Haryana Government instructions No. 22/70/2011-1GS-III, dated 01.05.2012.
- For Ex-servicemen candidates relaxation up to continuous Military service added by three years is permissible.
- The upper age limit in respect of widow, legally separated woman, divorcee, deserted woman and unmarried woman will be upto 45 years as per Government instructions.
- No relaxation in age permissible to EBPB category.

Reservation of posts:- Reservation will be as per Haryana Government Instructions.

Reservation for persons with disabilities will be as per Haryana Govt. instructions contained in letter No. 22/10/2013-1GSIII, dated 28.02.2013.

i) Persons disabled from Blindness or Low Vision/Persons disabled from Hearing Impairment/ Persons disabled from Locomotor or Cerebral Palsy would be eligible for reservation in services/posts who suffer from not less than 40 per cent of relevant disability.

For Disabled ESM/Dependent of Killed/ Disabled in action reservation will be as per Haryana Govt. instructions contained in letter No. 945-GS-II 72/6451, dated the 6th March, 1972.

The reservation for ESM will be utilized in the order given below:-

- Disabled ex-servicemen with disability between 20% to 50%.
- Up to two dependents of Service personnel killed/disabled beyond 50%
- Other ex-servicemen.

Note:-1. Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.

Note:-2. The dependents will include besides wife/widow, dependent sons/daughters.

The dependent sons of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates. The children and the grand-children of Freedom Fighters (DFF) would be considered to the extent as mentioned in Haryana Govt. letter No. 22/20/83-3GSIII, dated 26.7.1984 as amended from time to time, if the quota reserved for Ex-servicemen, remains unfilled due to non-availability of suitable Ex-servicemen or their dependents.

ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview attested photo copy of Identity Card issued by concerned Zila Sainik Board & Discharge Book.

NONE OF THE PERSON BELOW SHALL FALL WITHIN THE DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO. 12/37/79-GSII, DATED 21-11-1980 :-

- A person may be working on an adhoc basis against the post advertised or somewhere else.

- ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank Balance etc.
- iii) A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.
- iv) A candidate who is a member of the joint Hindu family is employed on adhoc basis but he is otherwise dependent on his father.

Note :- i) The benefit of reservation will be given only to those SC/BCA/BCB/ PHC/SBC/EBPG and ESM and outstanding sportsperson candidates who are domicile of Haryana State. The SC/BCA/BCB/PHC/SBC/EBPG candidates are required to submit SC/BCA/BCB/PHC/SBC/EBPG Certificate duly issued by the competent authority at the time of interview. Likewise the Outstanding Sports Person shall be required to produce the sport gradation certificate as per Government instructions duly issued by the competent authority. DESM shall be required to produce the fresh Eligibility Certificate duly issued by the respective Zila Sainik Board at the time of interview.

- ii) Qualification will be determined with regard to the last date fixed for receipt of applications.
- iii) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect their candidature will be cancelled.
- iv) The experience will be considered only after acquiring the essential qualification and with details of salary received.

A candidate whether he belongs to General or reserved category viz. SC, BCA, BCB, SBC, EBPG, ESM/DESM, DFF, PHC or OSP can submit only one on line application for a particular category of post advertised. The special instructions for online applications as given on website www.hssc.gov.in or www.onlinehssc.in must be carefully read to help in understanding and filling in the application form. **No offline form will be accepted.** All the relevant columns of the application form should be filled in.

Printed Copy:-

Printed copy of the application form with original certificates and photocopy will be brought by the candidate at the time of interview/verification alongwith Photo, Identity Proof i.e. Identity Card/Driving License/ Passport/Voter Card/Pan Card etc.

Fake Institutions:-

Candidates, who have obtained degrees or diplomas or certificates for various courses from any institution declared fake by the University Grants Commission or not recognized by Department of Education, Haryana shall not be eligible for being considered for recruitment to the posts advertised.

Serving Government Employees:-

Serving Government Employees should have to produce no objection certificate from their Head of department at the time of verification/scrutiny-cum-interview.

DOCUMENTS TO BE BROUGHT AT THE TIME OF INTERVIEW

- i) One copy of latest stamp size photograph duly attested should be pasted on the application form.
- ii) Attested photocopy of fee deposited in Bank.
- iii) Attested photocopy of essential qualifications i.e. diploma/degree with the online downloaded application form.
- iv) Attested copy of Eligibility Certificate in case of DESM candidates duly issued by the respective Zila Sainik Board.
- v) Attested copy of Sport Gradation Certificate in case of Outstanding Sports Persons, duly issued by the Competent Authority.
- vi) **Attested photo copy of BCA/BCB/SC/PHC/SBC/EBPG Certificate issued by competent authority.**

LIKELY CAUSES OF REJECTION OF APPLICATION :-

The following are likely causes of rejection:-

- More than one application for a particular category.
- Application is incomplete and not online format given in the Advertisement.
- Full fee if not deposited in the manner prescribed.
- Experience certificate, where applicable, is without detail of salary per month received.
- No qualification of Hindi/Sanskrit as prescribed in advertisement.
- Applicant does not possess the requisite, academic qualification on cutoff date.

- Applicant does not indicate visible identification mark in appropriate column of application form.
- Candidate is underage/overage on the cutoff date/closing date.
- Variation in data of online application form and originals when brought for verification/scrutiny-cum-interview.
- OFF LINE form sent by post.
- Lack of essential qualification as prescribed in advertisement.

Helpdesk number for any assistance:

For Online Application- +91-9041555547, +91-9041003997

For Bank (State Bank of Patiala) Fee - 0172-2584072, +91-8146997331

USE OF MOBILE PHONE, PAGER AND OTHER ELECTRONICS DEVICE IN HARYANA STAFF SELECTION COMMISSION EXAMINATION/ INTERVIEW IS STRICTLY PROHIBITED.

Place : Panchkula
Dated: 28.02.2014

Secretary,
Haryana Staff Selection Commission,
Panchkula.