



E-II-II- 07 / 2013 - **19408** /UAT.,

dated. 16<sup>th</sup> August, 2014

### ADVERTISEMENT

Applications are invited from the eligible candidates for recruitment to the following vacant posts on contractual in different Krishi Vigyan Kendras (KVK) under OUAT.

| Sl. No.    | Name of the post                                                      | No. of Vacancy | Reservation of vacancy |             |             |             |           | PH/ Ex-SM  |
|------------|-----------------------------------------------------------------------|----------------|------------------------|-------------|-------------|-------------|-----------|------------|
|            |                                                                       |                | S.T.                   | U.R.        | S.C.        | SEBC        | Total     |            |
| <b>1</b>   | <b>2</b>                                                              | <b>3</b>       | <b>4</b>               | <b>5</b>    | <b>6</b>    | <b>7</b>    | <b>8</b>  | <b>9</b>   |
| <b>I</b>   | <b>Programme Coordinator</b>                                          | <b>19</b>      | <b>0</b>               | <b>19</b>   | <b>0</b>    | <b>0</b>    | <b>19</b> | <b>---</b> |
| <b>II</b>  | <b>Subject Matter Specialist</b>                                      |                |                        |             |             |             |           |            |
|            | 1 Agronomy                                                            | <b>10</b>      | 03<br>01(w)            | 01<br>02(w) | 01<br>01(w) | 01(w)       | 10        | 01*        |
|            | 2 Horticulture                                                        | <b>01</b>      | 01                     | 0           | 0           | 0           | 01        | ---        |
|            | 3 Plant Protection<br>(Entomology/ Nematology/<br>Plant Pathology)    | <b>05</b>      | 02<br>01(w)            | 0           | 01<br>01(w) | 0           | 05        | 01*        |
|            | 4 Agril. Extension                                                    | <b>07</b>      | 02<br>01(w)            | 0           | 01<br>01(w) | 01<br>01(w) | 07        | 01*        |
|            | 5 Veterinary Science /<br>Animal Science                              | <b>10</b>      | 02<br>01(w)            | 03<br>01(w) | 01<br>01(w) | 01          | 10        | ---        |
|            | 6 Agril. Engineering                                                  | <b>10</b>      | 03<br>01(w)            | 02<br>01(w) | 02<br>01(w) | 0           | 10        | 01*        |
|            | 7 Soil Science                                                        | <b>04</b>      | 02<br>01(w)            | 0           | 01          | 0           | 04        | ---        |
|            | 8 Forestry                                                            | <b>04</b>      | 01                     | 01(w)       | 01          | 01          | 04        | ---        |
|            | 9 Fishery Science                                                     | <b>02</b>      | 01                     | 0           | 01          | 0           | 02        | ---        |
|            | 10. Plant Science<br>(PBG/Seed Sc.& Technology/<br>Plant Physiology ) | <b>08</b>      | 01<br>01(w)            | 02<br>02(w) | 01          | 01          | 08        | ---        |
| <b>III</b> | <b>Programme Assistant</b>                                            |                |                        |             |             |             |           |            |
|            | 1. Agriculture<br>(Soil Science/ Seed Sc. &<br>Technology)            | <b>10</b>      | 02<br>01(w)            | 02<br>02(w) | 01<br>01(w) | 01          | 10        | 01*        |
|            | 2. Forestry                                                           | <b>02</b>      | 01                     | 0           | 01          | 0           | 02        | ---        |

**Abbreviation** : **ST** = Schedule Tribe, **SC** = Schedule Caste, **UR**= Unreserved, **SEBC**= Socially and Educationally Backward Classes, **W**= Women, **PH**= Physically Handicapped, **Ex-SM**= Ex-servicemen

\* One of the persons from Physically Handicapped & Ex-Servicemen shall be considered from any of the above category. In case of non-availability of PH/Ex-S.M. candidates, the same may be filled up by the candidates of that category.

The prescribed application form, information sheet containing the details of qualification, experience, scale of pay and other required conditions in respect of each post, general information and instruction to the candidate can be downloaded from University website : **[ouat.ac.in](http://ouat.ac.in)**. The application form complete in all respect alongwith self attested copies of all certificates, mark sheets of all examination passed, experience certificate and research publications, if any, should be sent by Registered post latest by **15<sup>th</sup> September, 2014** upto **5.00 P.M.** and it should be addressed to the Registrar, OUAT, Bhubaneswar-751003, Odisha. Application received after the last date shall not be entertained. The University shall not be held responsible for any loss or delay in postal transaction. In complete application shall be summarily rejected.

### **Terms and conditions**

- (1) The KVK employees are contractual project staff and allowed regular scale of pay with annual increments and other benefits as per ICAR Guidelines till 100% funding of ICAR continues.
- (2) The KVK employees are not entitled to terminal benefits and their service is coterminous with the Central project i.e. till the period 100% funds are made available by ICAR.
- (3) The State Government and OUAT will not shoulder any kind of liability pertaining to KVK.
- (4) The transfer of the KVK employees will be within the KVKs only.
- (5) The candidate on appointment shall serve in the KVKs for a minimum period of 5 (five) years and appointee may furnish an undertaking to this effect at the time of joining.
- (6) The candidate should have knowledge in local language i.e. Odia.

In the event of non-availability or availability of in-sufficient number of eligible women candidates belonging to any particular community in a year, the vacancies or as the case may be, the remaining vacancies shall be filled up by the male candidate of that community.

### **Fees of the application for the post :**

Rs.800/- (Rupees eight hundred) only plus Rs.50/- (Rupees fifty) only towards intercity Bank charge in total **Rs.850/-** for the post of '**Programme Coordinator**'; Rs.700/- (Rupees seven hundred) only plus Rs.50/- (Rupees fifty) only towards intercity Bank charge in total **Rs.750/-** for '**Subject Matter Specialist**' post and **Rs.500/-** (Rupees five hundred) only plus Rs.50/- (Rupees fifty) only towards intercity Bank charge in total **Rs.550/-** for the post of '**Programme Assistant**' shall be deposited in favour of 'Comptroller, OUAT, Bhubaneswar' in SBI Account No.10173711536 of State Bank of India, OUAT Campus Branch, Bhubaneswar by deposit pay slip and the candidate should enclose the original counter foil duly signed on the same in the application form.

Candidates are advised to quote the Advertisement Number and date in the top of the application form. Candidates are advised to submit the separate application for separate post as per their qualification.

Essential qualification and experience shall be considered in respect of different posts advertised as on the last date of receipt of application form.

In service candidate shall apply through proper channel. He/she has to submit advance copy of original application to avoid delay. He should produce 'No Objection Certificate' (NOC) from his/her employer at the time of interview failing which his/her candidature will not be considered.

Applicants should be prepared to appear the interview at Bhubaneswar at their own cost. The University reserves right to cancel the interview, if necessary due to unforeseen circumstances or may not fill up the required number of posts, so advertised.

The University reserves all rights either to modify or cancel the interview or entire advertisement for post without assigning any reason thereof.

By Order of the Vice-Chancellor,  
Sd/- 14.08.2014  
Registrar



Advertisement No. **19408** /UAT.,dated. 16<sup>th</sup> August, 2014  
Last date of receipt of application : 15<sup>th</sup> September, 2014 upto 5.00 P.M.

- |     |                             |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----|-----------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (1) | Name of the post            | : | <b><u>Programme Coordinator</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| (2) | Nature of appointment       | : | Contractual Project Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| (3) | No. of vacancy              | : | <b>19</b> (Nineteen)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| (4) | Scale of pay                | : | PB-1, Rs.15,600-39,100/- plus AGP Rs.8,000/-<br>With usual DA and other allowances as applicable<br>under OUAT Rules.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| (5) | Age                         | : | Maximum 45 years as on 01.01.2014<br>(There is no age bar for OUAT in service candidates)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| (6) | <b><u>Qualification</u></b> | : |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|     | <b>Essential</b>            |   | <ul style="list-style-type: none"><li>(i) Minimum 2<sup>nd</sup> Class Bachelor's Degree in Agriculture / Horticulture / Agril. Engineering &amp; Technology/ B.V.Sc &amp; AH / Fishery Science/ Home Science / Forestry with atleast 55% marks.</li><li>(ii) Minimum 2<sup>nd</sup> Class Master's Degree in Agronomy / Horticulture/ Entomology / Plant Pathology/ Nematology/ Plant Breeding and Genetics/ Soil Science &amp; Agril. Chemistry/ Agril. Extension/ Agril. Engineering and Technology/ Veterinary Sc. / Animal Science/ Fishery Science/ Home Science/ Forestry with atleast 55% marks.</li><li>(iii) Ph.D. Degree in the concerned subject { At Sl. No. 6 (ii) } including relevant basic science.</li><li>(iv) 05 (five) years experience (excluding the period spent in obtaining in Ph.D. Degree during service subject to a maximum period of 03 years) as Scientist / Assistant Professor/ Extension Specialist or in an equivalent position in the pay scale of Rs.8,000-275-13,500/- (Pre-revised).</li><li>(v) Significant contribution to research/ teaching/ extension education as supported by published works/ innovations</li></ul> |
|     | <b>Desirable</b>            | : | Specialization in implementing extension education programmes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

**N.B. :**

- The candidates are advised to quote the name of the post applied for and the Advertisement Number and date in the top of the application form.
- The candidate should attach the original counter foil (fees deposited) with signature on the back side & attached with the application along with two recent passport size self attested photograph.
- Complete application in the prescribed form duly filled in along with self attested copies of all certificates, mark sheets of all examinations passed, experience certificate and research publications along with unstamped self addressed envelope should reach the Registrar, OUAT, Bhubaneswar-751003 by Registered post on or before the last date of receipt of application.
- The candidates are required to furnish their Telephone No. in the application.



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Advertisement No. **19408** /UAT.,dated. 16<sup>th</sup> August, 2014  
Last date of receipt of application: 15<sup>th</sup> September, 2014 upto 5.00 P.M.

(1) Name of the post : **Subject Matter Specialist**

|    |                                                                  |    |                                                        |
|----|------------------------------------------------------------------|----|--------------------------------------------------------|
| 1  | Agronomy                                                         | 10 | ST-3, ST(w)-1, UR-1, UR(w)-2, SC-1, SC(w)-1, SEBC(w)-1 |
| 2  | Horticulture                                                     | 01 | ST-1                                                   |
| 3  | Plant Protection<br>(Entomology/ Nematology/<br>Plant Pathology) | 05 | ST-2, ST(w)-1, SC-1, SC(w)-1                           |
| 4  | Agril. Extension                                                 | 07 | ST-2, ST(w)-1, , SC-1, SC(w)-1, SEBC-1, SEBC(w)-1      |
| 5  | Veterinary Science/<br>Animal Science                            | 10 | ST-2, ST(w)-1, UR-3, UR(w)-1, SC-1, SC(w)-1, SEBC-1    |
| 6  | Agril. Engineering                                               | 10 | ST-3, ST(w)-1, UR-2, UR(w)-2, SC-2, SC(w)-1            |
| 7  | Soil Science                                                     | 04 | ST-2, ST(w)-1, SC-1                                    |
| 8  | Forestry                                                         | 04 | ST-1, UR(w)-1, SC-1, SEBC-1                            |
| 9  | Fishery                                                          | 02 | ST-1, SC-1                                             |
| 10 | Plant Science<br>(PBG/Seed Sc.& Technology/<br>Plant Physiology) | 08 | ST-1, ST(w)-1, UR-2, UR(w)-2, SC-1, SEBC-1             |

(2) Nature of appointment : Contractual project staff

(3) No. of vacancy : As indicated above

(4) Scale of pay : PB-1, Rs.15,600-39,100/- plus AGP Rs.6,000/-  
With usual DA and other allowances as applicable under OUAT Rules.

(5) Age : Maximum 40 years as on 01.01.2014  
There is no age bar for OUAT in service candidates

(6) Qualification :



**Essential**

(i) B.Sc. in Agriculture / Horticulture / Forestry / Fishery Science / Agril. Engg & Technology/B.V.Sc.&AH with minimum of 55% marks

(ii) M.Sc.(Ag.) in Agril. Extension/ Horticulture/ Agronomy / Entomology / Nematology/ Plant Pathology / Soil Sc. and Agril. Chemistry/ PBG / Seed Sc. &Technology/ Plant Physiology/ M.Sc. Horticulture / M.Sc. (Ag. Engg. & Tech)/ M..Sc. (Forestry Science) / M.F.Sc. (Fishery Science) / M.V.Sc. (Vety Science) with minimum of 55% marks

(iii) Must have passed the National Eligibility Test (NET)



**Desirable**

: 02 years experience in KVK.

**Abbreviations** : **ST** = Schedule Tribe, **SC** = Schedule Caste, **UR**= Unreserved,  
**SEBC**= Socially and Educationally Backward Classes, **W**= Women,;

**N.B. :**

- ☛ The candidates are advised to quote the name of the post applied for and the Advertisement Number and date in the top of the application form.
- ☛ A relaxation of 5% marks at the Bachelor's and Master's level for SC / ST category candidates
- ☛ **Age relaxation** of 5 years in case of ST/SC/ SEBC/ Women category candidates and 10 years for Person With Disability as per Rule/ Act. The SEBC candidate should furnished 'Non-creamy layer certificate' for the current year.
- ☛ The candidate should attach the original counter foil (fees deposited) with signature on the back side & attached with the application form along with two recent passport size self attested photograph..
- ☛ Complete application in the prescribed form duly filled in along with self attested copies of all certificates, mark sheets of all examinations passed, experience certificate and research publications along with unstamped self addressed envelope should reach the Registrar, OUAT, Bhubaneswar-751003 by Registered post on or before the last date of receipt of application.
- ☛ The candidates are required to furnish their Telephone No. in the application.



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Advertisement No. **19408** /UAT., dated. 16<sup>th</sup> August, 2014  
Last date of receipt of application : 15<sup>th</sup> September, 2014 upto 5.00 P.M.

(1) Name of the post : **Programme Assistant**

|    |                                                             |           |                                                     |
|----|-------------------------------------------------------------|-----------|-----------------------------------------------------|
| 1. | <b>Agriculture</b><br>(Soil Science/ Seed Sc. & Technology) | <b>10</b> | ST-2, ST(w)-1, UR-2, UR(w)-2, SC-1, SC(w)-1, SEBC-1 |
| 2. | <b>Forestry</b>                                             | <b>02</b> | ST-1, SC-1                                          |

(2) Nature of appointment : Contractual project staff

(3) No. of vacancy : As indicated above

(4) Scale of pay : PB-2, Rs.9,300-34,800 /- plus with GP Rs.4,200/-  
With usual DA and other allowances as applicable under OUAT Rules.

(5) Age : Minimum 21 years and Maximum 32 years  
as on 01.01.2014  
(There is no age bar for OUAT in service candidates)

(6) Qualification :  
✎ **Essential** : B.Sc. in Forestry Science / B.Sc. (Ag) with minimum of 55% marks  
  
M.Sc. in Forestry Science / M.Sc. (Ag) in Soil Science/ Seed Science and Technology with minimum of 55% marks

**Abbreviations :** **ST** = Schedule Tribe, **SC** = Schedule Caste, **UR**= Unreserved,  
**SEBC**= Socially and Educationally Backward Classes, **W**= Women,

**N.B. :**

- ✎ The candidates are advised to quote the name of the post applied for and the Advertisement Number and date in the top of the application form.
- ✎ A relaxation of 5% marks at the Bachelor's and Master's level for SC / ST.
- ✎ **Age relaxation** of 5 years in case of ST/SC/ SEBC/ Women category candidates and 10 years for Person With Disability as per Rule/ Act. The SEBC candidate should furnished 'Non-creamy layer certificate' for the current year.
- ✎ The candidate should attach the original counter foil (fees deposited) with signature on the back side & attached with the application form along with two recent passport size self attested photograph..
- ✎ Complete application in the prescribed form duly filled in along with self attested copies of all certificates, mark sheets of all examinations passed, experience certificate and research publications along with unstamped self addressed envelope should reach the Registrar, OUAT, Bhubaneswar-751003 by Registered post on or before the last date of receipt of application.
- ✎ The candidates are required to furnish their Telephone No. in the application.

**Application form for the post of Programme Coordinator/ SMS/ Programme Assistant  
on Contractual Project Staff of Krishi Vigyan Kendras under OUAT**



**ORISSA UNIVERSITY OF AGRICULTURE & TECHNOLOGY**  
*Bhubaneswar - 751 003, Odisha*

**APPLICATION FORM**

Affix signed  
passport size  
recent colour  
photographs

Advertisement No..... dated.....

Application for the post of .....

Discipline : .....

**DETAILS OF BANK DEPOSIT**

1. Name of the Bank .....
2. Amount (Rs.) ..... (Rupees. ....) only  
(attached original counter foil of required amount duly signed by the candidate  
in support of evidence)

**PERSONAL HISTORY**

- (1) Full Name of the candidate : .....  
(in block capital )

- (2) Address for communication ..... (3) Permanent address .....
- .....
- .....
- .....

Pin- Pin-

Telephone : ..... Telephone : .....

Mobile : ..... Mobile : .....

E-Mail ID : ..... E-Mail ID : .....

(Any change of address should be reported in writing at once to the Registrar, OUAT, Bhubaneswar)

- (4) Date of birth (As recorded in the ICSE/ CBSE/ High School Certificate) : .....
- (5) Birth Place : .....  
Home State : ..... Home Town : .....
- (6) Nationality : .....
- (7) Sex : (Male / Female) ..... (8) Mother tongue : .....
- (9) Marital Status : Single ..... Married ..... Widow (er) .....  
( If Married whether he has got two wives)
- (10) Whether belongs to ST ..... SC ..... SEBC..... PH..... Other .....  
(Attached authenticate Caste Certificate from the competent authority)

**(11) Language Known**

| Language Proficiency | Speak | Read | Write |
|----------------------|-------|------|-------|
|                      |       |      |       |
|                      |       |      |       |
|                      |       |      |       |

- (12) Any medical disability (pl. Specify) : .....
- (13) Father's/ Husband's Name, : .....  
 occupation / and address .....

**(14) Educational qualification :**

|        | Name of the Examination | Name of Board/ University | Division/ percent/ Final grade/ | Field of specialization |       | Year of joining | Year of passing | Subject taken in Hons/ distinction |
|--------|-------------------------|---------------------------|---------------------------------|-------------------------|-------|-----------------|-----------------|------------------------------------|
|        |                         |                           |                                 | Major                   | Minor |                 |                 |                                    |
| (i)    | Matriculation           |                           |                                 |                         |       |                 |                 |                                    |
| (ii)   | Intermediate            |                           |                                 |                         |       |                 |                 |                                    |
| (iii)  | Bachelor Degree         |                           |                                 |                         |       |                 |                 |                                    |
| (iv)   | Master Degree           |                           |                                 |                         |       |                 |                 |                                    |
| (v)    | M. Phil degree          |                           |                                 |                         |       |                 |                 |                                    |
| (vi)   | Ph.D. degree            |                           |                                 |                         |       |                 |                 |                                    |
| (vii)  | N.E.T.                  |                           |                                 |                         |       |                 |                 |                                    |
| (viii) |                         |                           |                                 |                         |       |                 |                 |                                    |

Photo copies of certificates & transcripts must be attached in support of evidence for consideration of candidature.

**(15) Publications :** (Attach list of Publications)

|     | Particulars                                         | No. of Articles/ Booklet published |
|-----|-----------------------------------------------------|------------------------------------|
| (a) | Research paper published in International Journal : |                                    |
| (b) | Research Paper published in National Journal :      |                                    |
| (c) | Popular articles and booklets. :                    |                                    |
| (d) | Books / manuals. :                                  |                                    |

Note: The published articles and duly accepted articles with letter of acceptance and Manuscript are to be included only and not articles sent for publication

**(16) Medals / Awards**

|      | Particulars                         | Name of the Medals/ Awards | Year in which received | Name of the organization |
|------|-------------------------------------|----------------------------|------------------------|--------------------------|
| (i)  | Awarded on academic achievements    |                            |                        |                          |
| (ii) | Awarded for scientific contribution |                            |                        |                          |

**(17) Seminar / Symposium / Workshop / Summer Institute attended (Attach certificate /documents )**

|     | Particulars     | Number attended | Duration (days) |
|-----|-----------------|-----------------|-----------------|
| (a) | Seminar         |                 |                 |
| (b) | Symposium       |                 |                 |
| (c) | Workshop        |                 |                 |
| (d) | Summer / winter |                 |                 |

**(18) Project (s) conducted and on-going project**

| Particulars                                                                                                                                               | Details of project/ research scheme |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Project/ scientific research scheme :<br>conducted on the basis of personal bio-<br>data through the institution like ICAR/<br>CSIR/UGC & other agencies. |                                     |

Note: If more space is required, please give details in separate sheet giving number

**(19) Membership**

|     | Particulars (Members in )                              | Details |
|-----|--------------------------------------------------------|---------|
| (a) | Scientific/ Govt. Board / Committee /<br>Society       |         |
| (b) | Panel on Editorial Board of National Level<br>Journal. |         |

Note: If more space is required, please give details in separate sheet giving number

**(20) Experience (Employment Record)**

Experience regarding previous and present employment (Attach the certificate/ orders, if any)

| Name and nature of post or<br>appointment of | Date of<br>joining | Date of<br>leaving | Salary<br>drawn<br>(Basic Pay) | Employer's name<br>and address | Reason<br>for<br>leaving<br>service |
|----------------------------------------------|--------------------|--------------------|--------------------------------|--------------------------------|-------------------------------------|
|                                              |                    |                    |                                |                                |                                     |

**(21) Abstract of experience**

|     | Particulars                                                                                           | Year | Month | days |
|-----|-------------------------------------------------------------------------------------------------------|------|-------|------|
| (a) | Experience below Assistant Professor and its<br>equiv. cadre in research & extension                  |      |       |      |
| (b) | Experience in the cadre of Assistant<br>Professor and its equivalent cadre in research<br>& extension |      |       |      |
| ©   | Experience in the cadre of Associate<br>Professor and its equivalent cadre in research<br>& extension |      |       |      |
| (d) | Experience in the cadre of Professor and its<br>equivalent cadre in research & extension              |      |       |      |

**(22)**

|                                  |  |  |  |
|----------------------------------|--|--|--|
| <b>Total teaching experience</b> |  |  |  |
| Under graduate teaching          |  |  |  |
| Post graduate teaching           |  |  |  |

**(23) Any other work done since leaving  
College with date.**



**(24) Extra Activity**

|     | Particulars                                     | Place where you have worked | No. of days |
|-----|-------------------------------------------------|-----------------------------|-------------|
| (a) | Chairman / Ex-Officio/<br>Administrative Head   |                             |             |
| (b) | Warden/ Asst. Warden                            |                             |             |
| ©   | Members of committees of<br>University/ College |                             |             |
| (d) | Student Advisory Board of<br>Faculty            |                             |             |
| (e) | NCC/ NSS Officer                                |                             |             |

**(25) Foreign Country visited ( if any)**

| Name of the Country | Period of visit |    | Purpose of Visit<br>(Give complete details) |
|---------------------|-----------------|----|---------------------------------------------|
|                     | From            | To |                                             |
|                     |                 |    |                                             |

**(26) Give details**

- (a) Distinctions gained in school or college :  
games and sports.
- (b) Present recreation, hobbies and other :  
interest (e.g. in the fine arts or in  
organizing social and public welfare)

- (27)** Name, address and profession of two (02) referees who should be responsible persons not related to the candidate or connected with his/her school or college but well acquainted with his/her private life.

| Name of the referees | Full Address and telephone number | Period, he has known<br>the candidate |
|----------------------|-----------------------------------|---------------------------------------|
| (1)                  |                                   |                                       |
| (2)                  |                                   |                                       |

- (28)** Whether, you have punished/ dismissed or : Yes ..... No .....  
convicted by any institution/ Govt./ Court,  
if yes please give details on separate sheet

- (29)** If appointment is offered, when can the :  
candidate join the post

- (30)** Details of enclosures : :

**DECLARATION**

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief

Place :  
Date:

**Full signature of the applicant**

**FOR USE OF IN-SERVICE APPLICANT**  
(Certificate to be given by the Head of Institution / Office or Employer )

Certified that Dr. / Shri./ Smt. / Kumari. ....  
Is working as ..... in this  
Department/ Office / Institute / Organization. I have no objection to his / her application being  
considered for this post. He /She will be relieved as per rules, if he/she is selected for the said post.  
The information furnished in the application are verified.

|             |                      |
|-------------|----------------------|
| No. ....    | Signature : .....    |
| Dated. .... | Designation : .....  |
|             | Office Stamp : ..... |

---

**DETAILS OF ENCLOSURES**

|     |      |
|-----|------|
| (1) | (6)  |
| (2) | (7)  |
| (3) | (8)  |
| (4) | (9)  |
| (5) | (10) |

## GENERAL INFORMATION AND INSTRUCTION TO CANDIDATE

(To be retained by the Candidate)

### **INSTRUCTIONS (Important)**

1. Before filing/submitting the application form, candidates are advised to go through the qualification prescribed for the post and make sure that he/she possesses the same.
2. Please make sure that all the entries in this form are written down neatly and legibly.
3. The application should be :
  - i. Completed in all respect.
  - ii. Supported with self attested copies of all Certificates from H.S.C. onwards.
  - iii. Routed through proper channel ( in case of persons already in service).
4. Original counter foil of the fees deposited for the post with duly signed by the candidate.
5. In-complete application shall not be considered.
6. The application must reach the Registrar, Orissa University of Agriculture and Technology (OUAT), Bhubaneswar-751003, Odisha on or before the last date and time prescribed for receipt of applications. Application received after the last date and time shall stand rejected automatically.
7. To avoid delay in the receipt of the application through proper channel, the candidate is advised to submit an advance copy of his/her application (Complete in all respect) before the closing date and time.
8. Application without the prescribed fees and original counter foil shall be rejected.

### **GENERAL INSTRUCTIONS / INFORMATION**

#### **(A) FILLING THE FORM**

- (1) When applying for more than one post, the candidate should submit separate application for each post with required fees deposited separately.
- (2) Documentary proof in support of experience and Academic Qualifications indicated in the application form should be attached alongwith the application form failing which the application shall be treated as in-complete and will be rejected.
- (3) Complete name of the post and discipline for which the candidate is applying should be written clearly.
- (4) The most important entries in this form are details of Academic Qualification, list of Publications, Teaching, Research and Extension Experience record. Please make sure that all the details are given in the form in which, they are required.
- (5) Item No. 15 deals with your publication. Please, give details of title of paper, name of author(s), name of the journal, volume and pages in a separate sheet which have been published or printed. Also you may give reference of papers which have been accepted for publication by a standard journal (Photo copy of the acceptance letter of the Chief Editor/ Editor with the manuscript should be enclosed).
- (6) Two recent passport size colour photograph should be pasted on the application form in the space provided for the purpose.

#### **(B) REGARDING FEES :**

Fees Rs.800/- (Rupees eight hundred) only plus Rs.50/- (Rupees fifty) only towards intercity Bank charge in total **Rs.850/-** for the post of '**Programme Coordinator**'; Rs.700/- (Rupees seven hundred) only plus Rs.50/- (Rupees fifty) only towards intercity Bank charge in total **Rs.750/-** for '**Subject Matter Specialist**' post and Rs.500/- (Rupees five hundred) only plus Rs.50/- (Rupees fifty) only towards intercity Bank charge in total **Rs.550/-** for the post of '**Programme Assistant**' shall be deposited in favour of 'Comptroller, OUAT, Bhubaneswar' in SBI Account No.**10173711536** of State Bank of India, OUAT Campus Branch, Bhubaneswar by deposit pay slip and the candidate should enclose the original counter foil duly signed on the same in the application form.

#### **(C) MAILING THE APPLICATION FORM :**

- (1) The application form alongwith all relevant documents should be sent to the "Registrar, Orissa University of Agriculture & Technology (OUAT), Bhubaneswar-751003", Odisha
- (2) The application form should be sent under Speed Post / Registered Post.

#### **(D) NOTICE :**

- (a) The furnishing of false information or suppression of any factual information in the application would be a dis-qualification and candidate will not be considered for employment under this University. Any such false information comes to the notice of the Authority at any time during service period of person; his service would be liable to be terminated.
- (b) No correspondence will be entertained from the candidates in connection with the process of selection/ test/ interview/ appointment. Canvassing in any form will be a disqualification.