

EDUCATION DEPARTMENT: CHANDIGARH ADMINISTRATION

RECRUITMENT NOTICE FOR THE POSTS OF

JUNIOR BASIC TEACHERS (JBT) AND NURSERY TEACHERS (NTT)

Education Department Chandigarh Administration invites online applications from eligible candidates to fill up 489 posts of JBT (Junior Basic Teachers) and 103 posts of Nursery Teachers on regular basis as per following details in the pay scale of Rs. 10,300-34,800+Grade Pay 4200 (With initial start of Rs.16,290) plus allowances sanctioned by Chandigarh Administration from time to time :-

Junior Basic Teachers (JBTs) & Nursery Teachers

Sr. No.	Post	GEN	OBC*	SC*	Total	PH**	Sports**	ESM**
1	JBT	235	177	77	489	13	21	56
2	Nursery Teachers	55	32	16	103	3	5	12

* Including backlog for JBT (OBC-62), NTT (OBC-8).

** Candidates appointed against Sports, PH & ESM quota will consume the posts from the respective category to which they belong i.e. GEN/SC/OBC

ESSENTIAL QUALIFICATIONS FOR THE POST OF JBT and NTT

For the post of JBT

- (i) Graduate or its equivalent from a recognised University with 40% marks in aggregate and at least 50% marks at 10+2 level.
- (ii) Diploma in Basic Teacher Training of not less than 2 years duration recognized by NCTE, with at least 50% marks in aggregate.

OR

JBT Certificate/Diploma of not less than 2 years duration with at least 50 % marks recognized by Chandigarh Administration.

Note: - Pass in Teacher Eligibility Test (TET) conducted by the CBSE New Delhi applicable for the teachers teaching class I to V in accordance with the Guidelines framed by the NCTE is essential for the post of JBT.

For the post of Nursery Teacher

- [A] (i) Senior Sec. School Certificate (10 + 2) or Intermediate or its equivalent with at least 50% marks in aggregate and
- (ii) Diploma or certificate in NTT or its equivalent from an Institute recognized by NCTE of not less than 2 years duration with at least 50% marks

OR

[B] (i) Senior Sec. School Certificate (10 + 2) or Intermediate or its equivalent with at least 50% marks in aggregate and

(ii) NTT certificate/Diploma of not less than two years duration with at least 50% marks recognized by Chandigarh Administration.

AGE

The age limit for the posts of JBT is 21-30 years and for Nursery Teachers is 18-27 years. Age is to be calculated as on 01-01-2014.

AGE RELAXATION

- (i) SC, OBC, Ex-Servicemen or any other category will be given age relaxation as per the rules/instructions issued by Chandigarh Administration in this regard. Under OBC category, candidates of those castes will be given benefits which are included in the Central list and Union Territory, Chandigarh list.
- (ii) Contract teachers, Guest teachers and SSA Teachers working in Govt. schools of Chandigarh will be given age relaxation equal to the period rounded to nearby month they worked in Govt. Schools under Chandigarh Administration.
- (iii) No candidate will be accorded age relaxation and benefit of reservation unless he/she attaches the requisite certificate issued by competent authority at the time of document verification.

MODE OF SELECTION

1. Two objective type tests of 100 Marks each will be conducted. Candidates will be selected on the basis of total marks obtained in two tests. Qualifying marks for each test will be 40% for SC category candidates and 45% for all other candidates. No interview will be conducted. There will be no negative marking.
2. Written test consisting of Multiple choice questions will be conducted as under:-

PAPER-1(MORNING SESSION) (Duration 2 Hours) Multiple choice questions having 20 questions each on English, Hindi, Mental Ability, General Awareness and Teaching Aptitude.	Total Questions	Total Marks
	100	100
PAPER-2(EVENING SESSION) (Duration 2 Hours) Multiple choice questions having 25 questions each on Science, Social Studies, Mathematics, and Punjabi. Level of questions will be as per qualification prescribed for the post.	100	100

SELECTION PROCEDURE

1. After the conduct of written test answer key will be uploaded on website as per schedule for submission of objections by the candidates.
2. Marks obtained by the candidates in written test will be uploaded on the web site.
3. Merit list prepared on the basis of marks in written test will be uploaded on the web site and on the basis of said merit; candidates will be called for document verification.
4. List of selected candidates will be released after checking of eligibility conditions.

PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS

1. Applications can be submitted only 'ONLINE' from 03.11.2014 (09.00 AM onwards) to 25.11.2014 (upto 5.00 PM) on the website i.e. <http://recruitment-portal.in>
2. Application fee (non-refundable) amounting to Rs. 500/- (Rs. 250 in case of SC) will be accepted through online mode/challan. Detailed instructions for deposit of fee are available on the website. Candidates belonging to SC category must ensure that they have valid certificate issued by competent authority in their name. At the time of verification of documents, if, it is found that SC certificate is not valid, their candidature will be considered under general category after receipt of difference of fee as applicable for candidates of general category.
3. To submit the application, candidate has to log in, on the website i.e. <http://recruitment-portal.in> and click on the link "Application for the post of JBT/NTT".
4. Any correction in the particulars can be made by the candidate himself/herself on the website up to 25.11.2014 upto 5:00 PM. For this purpose candidate has to log in by entering registration no. and password. No correction can be made by the candidate after closing date.
5. After submission of online application, registration form will be generated. Candidate has to take out two printouts of the registration form and the same has to be brought on the date of verification of documents (if name exists in Merit list) along with original and photo copy of all documents. Print out of Online application is NOT to be submitted either personally or through post.
6. Candidates are advised not to disclose password to anybody.
7. For assistance in submission of online application, candidates can contact on Phone No. 0172-6619054, 6619055 from 09:00 AM to 5:00 PM only on working days.
8. All the notices and updates will be uploaded on the website i.e. <http://recruitment-portal.in>; as such, candidates are advised to visit the site on regular basis. No separate individual intimation through post will be sent.
9. Before applying for the post of JBT/NTT, candidate must ensure that he/she fulfils all the eligibility conditions mentioned in the advertisement. Eligibility regarding qualification will be checked with reference to closing date for submission of applications. Detailed instructions to fill-up online application are available on the website i.e. <http://recruitment-portal.in> on the link "Application for the post of JBT/NTT".


SCHEDULE FOR DISPLAY OF LISTS AND CONDUCT OF WRITTEN TEST

ACTIVITY	DATE AND TIME
Online Filling and submission of applications.	03.11.2014 (09.00 AM onwards) to 25.11.2014 (upto 5.00 PM)
Last date for deposit of Application Fee.	28.11.2014 upto 2:00 PM
Display of " fee confirmation list " of candidates who submitted application and fee within scheduled date.	3.12.2014 at 11:00 AM
Submission of proof for deposit of fee in case name is not existing in " fee confirmation list "	Upto 8.12.2014 at C-DAC, A-34, Phase-VIII, Industrial Area, Mohali-160071
Display of schedule for conduct of Written test	To be uploaded on website by 5.12.2014

1. Examination centres for written test will be notified at the time of downloading of admit card-cum-Roll No. slip. The candidates will report at the examination centre half an hour before the scheduled time along with admit card-cum-Roll No. slip and latest photograph.
2. No request for change of examination centre will be entertained.
3. Selection will be made purely on the basis of merit in written test subject to fulfilment of eligibility conditions and simply appearing in the written test does not give any right to the candidate for appointment. As such, candidates are advised to ensure that they fulfill eligibility conditions for the post applied.

GENERAL INSTRUCTIONS

1. Teaching experience duly countersigned by DEO Chandigarh/ Dy. SPD SSA Chandigarh will be considered for age relaxation in the case of contract teachers, Guest teachers and SSA Teachers working in Govt. schools of Chandigarh. Teaching experience certificate not countersigned by the competent authority will not be considered.
2. The number of vacancies advertised may vary as per requirement.
3. Wherever the evaluation is in terms of grades, the candidate must attach the conversion scale
4. Documents for claiming benefit of reserved category should be obtained from competent authority not less than Deputy Commissioner / Additional Deputy Commissioner / SDM / District Sainik Welfare Board / Chief Medical Officer.
5. The candidates are advised to ensure that photograph affixed by them on the application form is latest.
6. The decision of the Education Department about the mode of selection to the post and eligibility conditions of applicant shall be final and binding. No correspondence will be entertained in this regard.
7. In case two or more candidates are having same total score then a candidate older in age will rank higher in order of merit.


Director Public Instruction(s)
Chandigarh Administration