

ADVERTISEMENT

Government of India
Ministry of Defence
Indian Ordnance Factories
Ordnance Factory, Raipur, Dehradun-248008
UTTARAKHAND

Ordnance Factory, Raipur, Dehradun invites ON LINE application from the eligible Citizens of India for filling up the following vacancies of Semi Skilled Tradesmen in Group 'C' Industrial Establishment(IE) cadre. The candidates, who are fulfilling the requisite qualification/specification as mentioned below, may apply ON-LINE through Ordnance Factory Dehradun's website www.ofbofdun.nic.in.

1. NAME OF POST AND THE NO. OF VACANCIES.

(WORKMAN SEMI-SKILLED)

| Sl. No | Trade | Scale of Pay (Figures in Rs)+Grade Pay | Vacancies in the post | | | | | Horizontal Reservation | | Permissible PWD Categories |
|--------|---------------------|--|-----------------------|----|-----|----|-------|------------------------|--------|----------------------------|
| | | | SC | ST | OBC | UR | Total | PH | Ex-Man | |
| 1. | Optical Worker | PB 1 ₹ 5200- 20200 + Grade Pay ₹1800/- | 05 | 01 | 03 | 18 | 27 | 1VH 1HH | 22 | OL,BL&HH |
| 2. | Turner | | 01 | - | - | 03 | 04 | | | OL&HH |
| 3. | Fitter (Instrument) | | 08 | 01 | 04 | 31 | 44 | | | OL,BL,HH,LV |
| 4. | Fitter (General) | | 01 | - | - | 02 | 03 | | | OL,BL,HH,LV |
| 5. | Machinist | | 06 | - | 02 | 15 | 23 | | | OL,HH, LV |
| 6. | Electroplater | | - | - | - | 01 | 01 | | | OL,BL&HH |
| 7. | Painter | | 01 | - | - | 05 | 06 | | | OL,HH |
| 8. | Moulder | | - | - | - | 01 | 01 | | | |
| 9. | Carpenter | | 01 | - | - | - | 01 | | | OL |
| 10. | Electrician | | 01 | - | 01 | 02 | 04 | | | OL&BL |
| 11. | Grinder | | - | - | - | 03 | 03 | | | OL&HH |
| 12. | Mason | | - | - | - | 02 | 02 | | | |
| 13. | Millwright | | 01 | - | - | 02 | 03 | | | OL,HH |
| Total | | | 25 | 02 | 10 | 85 | 122 | 02 | 22 | |

(a) The number of vacancies mentioned above are provisional, The General Manager, Ordnance Factory Dehradun, reserves the right to increase/decrease the number of vacancies if necessary.

(b) The General Manager, Ordnance Factory Dehradun, reserves the right to modify/alter/restrict/cancel the recruitment process, if necessity so arises, without issuing any further notice or assigning any reason thereof. The decision of GM/OFDun will be final and no appeal will be entertained against this issue. All disputes will be subject to Dehradun jurisdiction

(c) Reservation for physically Handicapped & Ex-serviceman fall under category of horizontal reservation which cuts across vertical reservation i.e. reservation for UR/SC/ST/OBC (in what is called inter-locking reservation). The person selected against the physically handicapped & Ex-serviceman quota has to be placed in the appropriate category SC/ST/OBC/UR as the case may be.

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2. The Specification for the post are as under:

| | | |
|-----|---------------------------|--|
| (a) | Age Limit | Age Limit:- Age limits for all the above posts is not below 18 years and not above 32 years as on the closing date for submission of On-Line application i.e., .03.2016 |
| (b) | Age relaxation | <p>a) Age relaxation to SC/ST/OBC/PWD/Ex-SM/Departmental Candidates etc. shall be allowed in accordance with DOP&T's OM No. 15012/2/2010-Estt. (D) Dated 27th March 2012.</p> <p>b) For Ex. Trade Apprentices of Ordnance Factories Organization upto the period of trade apprenticeship.</p> <p>Note: Candidates applying against posts, not reserved for SC/ST/OBC shall not be granted Age relaxation against respective category,. However, relaxation of age will be permissible in case of PH and Ex-serviceman irrespective of the fact that the post reserved for PH/Ex-servicemen or not. Relaxation to PH will further subject to condition that the post is identified suitable for that particular type of disability.</p> <p>b) Ex-servicemen who has joined civil employment after availing the benefit given to him as ex-servicemen for his employment, his ex-servicemen status for the purpose of re-employment in Government would cease. He will be deemed as Civil Employee and would accordingly be entitled to only such benefit like relaxation of age etc, as admissible to civil employees in normal course. However an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail of the benefit of reservation as ex-serviceman for any subsequent employment. However, to avail of this benefit, an ex-serviceman as soon as he/she joins any civil employment should give self declaration/undertaking to the concerned employer about the date-wise details of application for various vacancies for which he/she had applied for before joining the initial civil employment.</p> |
| (c) | Essential Qualifications. | <p>Matriculation <i>plus</i> National Council of Trades for Vocational Training (NCTVT) certificate (i.e. National Apprentices Certificate (NAC) or National Trade Certificate (NTC) in relevant trade.</p> <p>Note: The Degree and Diploma in engineering without possessing NTC/NAC will not be accepted as qualification for Direct recruitment.</p> |

3. Labour (Semi-skilled)

| Post | Scale of Pay (Figures in Rs)+Grade Pay | Vacancies in the post | | | | | Horizontal Reservation | | Permissible PWD Categories |
|--------|--|-----------------------|----|-----|----|-------|------------------------|---------|----------------------------|
| | | SC | ST | OBC | UR | Total | PH | Ex- Man | |
| Labour | PB ₹ 5200-20200+ Grade Pay ₹1800 | 04* | - | 06* | 06 | 16 | - | 01 | |

3,a) The Specification for the post are as under:

| | | |
|------|-------------------------|--|
| i) | Essential Qualification | 10 th / SSC or equivalent |
| ii) | Age | <p>a) Age limits for all the above posts is not below 18 years and not above 32 years as on the closing date for submission of On-Line application i.e., 01.01.2016</p> <p>b) Age relaxation to SC/ST/OBC/PWD/Ex-SM/Departmental Candidates etc. Shall be provided in accordance with DOP&T's OM No. 15012/2/2010-Estt.(D) dated 27th March 2012.</p> |
| iii) | Method of selection | On the basis of Merit of written exam |

Following condition are applicable both for Workman Semi-skilled & Labour

4. **APPLICATION FEES:** The candidate shall have to pay the application fees of Rs. 50/- plus Bank service charges extra through SBI Collect (Online SBI fee collection portal integrated with our website through options : Internet Banking/ATM cum Debit Card/Credit Card of leading Banks). If candidate does not have any of the options he/she can generate the challan and deposit cash at any of the SBI branches.
5. **PHOTOGRAPHS:** One recent passport size scanned coloured photograph (not more than three months old) is to be uploaded in the space earmarked in the application format, Four same additional photographs will be retained by candidates for using during the written examination and trade test.
6. **SIGNATURE & LEFT THUMB IMPRESSION:** Scanned Signature & Left Thumb Impression are to be uploaded in the space earmarked in the application format.
7. **DOCUMENTS:** Scanned copies of self attested documents are to be uploaded in support of Age Proof (i.e. 10th Mark-sheet/School leaving Certificate, Educational Qualification Certificate, Caste Certificate, Disability Certificate and Ex-servicemen Certificate) as applicable.

8. **IMPORTANT DATES SCHEDULE:**

| | EVENTS | Important dates |
|-----|---|--------------------------------|
| (a) | Opening Date for ON-LINE application/registration on website | 00.02.2016 09.00 AM onwards |
| (b) | Closing Date for ON-LINE application/registration on website | 00.03.2016 Till 5.00 PM |
| (c) | The crucial date for determining age limit and educational qualification for the post will be the closing Date for submission of on-line application. | |

Note: In case of any change in the above schedule of dates, the same will be made available on OF Dun's website.

9. **GUIDLINES FOR FILLING ONLINE APPLICATION.**

- 1) Eligible applicants are required to apply On-line only. The "On-line Application form" will be available on Ordnance Factory Dehradun's website www.ofbofd.nic.in through the link Recruitment. **Application received through any other mode will not be accepted under any condition.**
- 2) No hard copies of Application Form and documents are required to be sent to Ordnance Factory Dehradun unless it is directed to do so.
- 3) Before registering/submitting applications on the website, the candidates should possess the following:-
 - a) **Valid e-mail ID and Mobile No.** The e-mail ID and Mobile No. once entered in the on-line Application Form should remain valid/ active until the recruitment process is completed. The candidate himself/herself will be responsible for non-delivery of any communication in case of furnishing wrong/invalid/expired E-Mail ID & Mobile number. No change in the e-mail ID and Mobile No. will be allowed once submitted.
 - b) The candidates may please take note that all information /news relating to recruitment will be made available on website www.ofbofd.nic.in and will also be communicated through e-mail. However, the facility of e-mail will be only an additional facility, the delivery of which is not guaranteed. The Candidates are, therefore, advised to visit OFDun's website regularly for latest updates regarding examination viz. Examination Dates, issue of Admit Cards, Declaration of Result etc. The management bears no responsibility in case of non delivery of email. Therefore, the candidate should not rely solely on the services of email.

- c) The candidate should have scanned images of their latest Passport size colour photograph (35 to 50 KB size) as well as their Signature & Left Thumb Impression (20 to 30 KB size) and essential documents/certificates (75 to 100 KB SIZE) IN JPG format for uploading in the Application Form.
- d) The candidate should cross check the information furnished in the 'Application Form' before finally submitting the same, as no correction/alteration will be possible later. Further, the candidate should also make a specific check before final submission of the application and must ensure that the scanned images of Photograph, Signature, Left Thumb Impression & essential documents/certificates are uploaded properly and are legible. In case it is found that any of the uploaded images is/are not legible, the candidate will not be allowed to appear in the examination and his/her candidature will be rejected.
- e) After successful submission of the On-Line Application Form, the candidate is required to take a print out of the duly filled 'Application Form' and the system generated Acknowledgement Slip' for necessary records and future references,
- f) The facility for taking print of the duly filled 'Application Form' and the system generated Acknowledgement Slip 'will be available latest upto three days from the closing date. After which the facility of taking print will be withdrawn. Therefore, candidates are firmly advised to take the print with in the above specified time limit.
- g) The candidates are firmly advised to retain additional four copies of the same Photographs as is uploaded & affixed in the Application Form and bring it along with them at the time of examination. It may also be noted that in case of failure to bring additional photographs, the candidate will not be allowed to appear in the examination under any circumstances.
- h) The Trade Apprentices of Ordnance Factories are also require to apply on- line.